



Wolviston Mill Lane, Billingham, TS22 5LU



office@stpauls.bhcet.org.uk



(01642) 360022



stpauls.bhcet.org.uk



St Paul's
Catholic Primary School

Head Teacher: Sheena Sinclair

Deputy Head(s): Rachel Miller

BHCET CEO: Stuart McGhee

BHCET Chair of Directors: Yvonne Coates

5th October 2024

Year 5 Residential Retreat to The Diocesan Youth Village – Request for Deposit

I hope this letter finds you well.

We are very much looking forward to the residential visit to The Diocesan Youth Village from 2nd - 4th June 2025.

Further to my previous letter on 19th March 2024, you expressed an interest in your child attending the residential visit. We can now confirm the retreat will cost approximately £113 (to be confirmed) per child which includes two nights' accommodation in a twin or triple en-suite room, two lunches, two evening meals, two breakfasts, transport to and from the Diocesan Youth Village and input from the Youth Ministry Team.

To secure your child's place, we request that you now make the first payment which is a non-refundable deposit of £30. This payment should be made to your My Child at School account **as soon as possible to secure the place**. Please contact the school office if you are experiencing difficulties accessing My Child at School.

MCAS has set up an instalment for each month to ensure that the remaining balance of £83.00 (adjusted if necessary but no more than £115) is paid in full by **Monday 31st March 2025**. If you would like to pay off sooner, you just add the instalments to your basket when you are ready to pay. Once we have a firm price any overpayment will be refunded.

If you no longer require the place for your child, or alternatively if you did not express an interest but would now like your child to attend, then please email the school office using the school email address: office@stpauls.bhcet.org.uk as soon as possible so we are able to confirm numbers for the bus and inform you of the final price.

If you need further information, please do not hesitate to contact me at school.

Yours sincerely

S. C. Sinclair

Sheena Sinclair
Head Teacher



In Him we Live and Move and Have our Being