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**St Paul's Catholic
Primary School**

Head Teacher: Mrs. S. Sinclair B.A (Hons)
CEO: Dame M Regan DBE OBE, DL
M.Ed., B.Ed (Hons), FCIEA, CEA
Deputy CEO: M Shorten M.Ed., BA (Hons)
Chair of Directors: M Matthews B.Ed, NPQH

Dear Parents and Carers,

St Paul's Catholic Primary School Wraparound Childcare

We are delighted that our brand new Breakfast/Wraparound childcare provision has proven to be successful. For parents who require this provision to support working commitments, I would like to share with you the following information.

Breakfast Club will run from 7.30am Monday – Friday. This will be £4 per child, per session. You will be able to drop your child at our Childcare building any time between 7.30 – 8.20am. Breakfast will be provided – cereal, toast and a drink of fruit juice or water. Children will be taken from the childcare building to their classrooms ready for the start of the school day.

After-School Club will run from the end of the school day until 5.15pm. Children will be collected from school and taken to the Childcare building. This will be £4 per hour or part of an hour. 3.15-4.15pm = £4 3.15-5.15pm = £8. A light snack and a drink will be provided.

Bookings and payments must be made in advance. You will be able to book and pay for the sessions you require using Scopay. Full terms and conditions will be shared when you register interest.

Staffing will be provided by four of our school Teaching Assistants; Mrs Ellison, Miss McCue, Miss Hewitt and Miss Wood. All four members of staff are a well-established part of our St Paul's family, so you can expect the same quality of care as your children receive in school. All staff have up-to-date Safeguarding and First Aid qualifications.

What to do next: Please email office@stpauls.bhcet.org.uk to register. You will be required to have read the Terms and Conditions and to complete a contact details form prior to accessing Breakfast Club, After School Wraparound or both.

Yours sincerely,

S. Sinclair

Sheena Sinclair
Headteacher

