**St Peter’s CofE (A) Primary School**

**Love Christ**

**Love Learning**

**Love One Another**

**Assessment Policy**

May 2023-2027

#

**Aims:**

At St Peter’s (A) School, we believe that Assessment is central to quality first teaching as it informs us about children’s progress and enables teachers to plan their ‘Next Steps’ in learning in order to improve. Assessment enables teachers and teaching support staff to discover what children have learned and what they need to learn, therefore ensuring continuity and progression. Assessments need to be made in order to identify existing standards in the school and results need to be compared to see if standards are being raised.

The school’s assessment of pupils and identified groups will:

* Benefit the education of ALL pupils
* Enable a pupil’s progress to be monitored
* Provide a consistent professional record of pupil performance.

**SEND/Dyslexia:**

The Governing Body believes that all children, regardless of ability and behaviour, are valued equally at St Peter’s (A) School. SEND children are not viewed as a separate entity but are part of the whole school approach, and different children’s needs are recognised and met through varied and flexible provision throughout the curriculum.

As highlighted in our SEN policy, children with special educational needs are offered full access to a broad, balanced and relevant education which includes the teaching and learning of mathematics. Teachers provide learning opportunities that are matched to the needs of all children, including those with learning difficulties and those who may have a particular strength in that area. Work may take into account the targets set for individual children in their learning passports and may also provide extra opportunities for children who are gifted and talented.

**Types of Assessment:**

**Assessment for Learning (AfL):** Takes place informally and continuously. It is the process of seeking and interpreting evidence for use by learners and their teachers to decide where the learners are in their learning, where they need to go and how best to get there. It incorporates all areas of assessment including the use of targets, feedback to pupils, rewards, sharing of learning objects, creating success criteria, peer/ self-assessment and questioning. (see ethos Appendix 1)

**Summative Assessment:** This takes place at the end of a pupil’s year, half term, topic or lesson and is designed to summarise the performance and attainment at the time of testing.

**It** may show comparison against new National standards or County data.

Formative assessment: It is used to feedback information to pupils and teachers to help the learner progress. It assists practitioners in taking further actions to strengthen the learning process. Much of this assessment is based on *professional judgement*. This continuous assessment is at the heart of good teaching and takes a range of forms including:

* Marking
* Questioning and discussion
* Book Scrutiny
* Observation
* Assessment tasks and challenges

**Diagnostic assessment:**

This indicates to the teacher if the child requires specific help in certain areas.

**Statutory Assessment:**

**EYFS Assessments:** Baseline assessments are used at the start of Reception / Nursery. Throughout the Reception / Nursery, children will have been assessed through ongoing observations in accordance with the guidance of The Early Years Foundation Stage against seventeen Early Learning Goals (ELGs) and against ‘Characteristics of Learning’. The school uses the 2Simple ICT package to support the staff in this area.

**Phonics Screening:**

* **Year 1 Phonics screening** takes place during the last two weeks in June; results are forwarded to the DfE.
* **Year 2 pupils** are re-assessed where results fall short of the pass mark in Year 1.

**End of KS1:** Teacher Assessments are summarised at the end of May for Y2 pupils in Speaking & Listening, Reading, Writing, Mathematics and Science, using SATs tests to confirm judgements. Results are submitted to the DfE.

**End of KS2:**The children in Y6 will take part in the statutory tests which fall during the second week in May. The tests are split into maths, reading and grammar, spelling and punctuation. These tests are administered following DfE guideline’s and timetable. The tests are sent away to be externally marked while the writing mark is drawn from teacher assessment of a wide body of independent work. Threshold tables are published during the beginning of July. In 2016 we will report the children’s raw score and whether they met age related expectations to parents.

**Day to Day Assessment**

**Planning:**

* Planning includes specific learning intentions and success criteria.
* Learning objectives are shared explicitly in child friendly language in every lesson.
* Learning objectives are referred continually to enable pupils to stay focussed on their learning as they work and self-assess / reflect on at the end of the lesson
* Planning takes account of pupil’s prior learning and information and is based on accurate assessment of pupils’ needs from the unit starters (maths / literacy)
* Planning ensures opportunities for pupils to use a range of AfL strategies - using success criteria, self and peer assessment, setting targets/next steps and designing success criteria
* Activities are planned in a way which makes effective use of dialogue about learning e.g. opportunities to share and describe successful work.

**Questioning:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| * Key questions are planned to promote discussion and collaboration between children
* Questioning is used to stimulate thinking and learning, to identify what pupils understand and to plan for future learning and teaching
* Questioning skills are used effectively as an assessment for learning strategy:

**Marking and Feedback:**Marking is important for the following reasons:-* Information gathered from marking informs planning and teaching i.e. planning takes account of pupil’s strengths and areas of difficulty
* Feedback values what was done well, what needs to be improved and how this can be achieved – rewards for good work can include Griffin points, smiley faces and stickers.
* It models how the pupils should edit and improve their own work.
* Ensures high expectations are met and when not – challenged.

To ensure that marking and feedback makes the most impact the school believes that marking at the point of learning, ongoing teaching points, mini plenaries etc are most effective and do not expect written comments for every piece of work. The school encourages a range of strategies in marking to ensure that it is highly effective. (see appendix) This list is not exclusive. **Marking Expectations:-*** A set of marking codes in place ensure consistency throughout the school. (see appendix)
* Staff mark against the learning objective on every piece of work, deciding whether it has been fully, partially or not met. Pupils always do the same.
* Staff to mark on the piece of work any support the child received – TA / T.
* Regardless of subject staff will always identify basic errors for the children to correct such as capital letters and spellings of common place words.
* Children are given time to respond to feedback during the school day and it is checked for accuracy.
* Any adult writing in a child’s book MUST write neatly in accordance with our school handwriting policy and model a high standard of handwriting. This includes trainee teachers, support staff and volunteers.
* Written comments when necessary are in the form of an action or a question.
* Mark against success criteria for a piece of work or writing to demonstrate areas of success and development.
* Mark against skills ladders used at each data points.

**Pupils Role in Feedback:** Pupils are encouraged to take an active role in improving their own work and the more pupils are involved in the Assessment process, the more likely they are to understand the purpose of the activity, the success of their own performance, and the action that they need to take to improve. Pupils will be expected to take part in the following:-* Assess themselves against the objective ensuring they know what they are learning.
* Assess themselves against the success criteria / own targets then make necessary changes to better their work, independently.
* Mark work that is appropriate for them to do so – spellings, sums, test papers – those with closed answers.
* Use knowledge to develop their own success criteria.
* Complete feedback activities such as change spellings, grammar, answer questions or complete actions asked.
* Write comments reflecting on how they have done and what they could have done better.
* Peer assessment.
* Being part of a half termly progress meeting to understand what they are doing well and areas they need to work on.
* As a result set own targets using an understanding of what they do well and what needs to be developed.

**St Peter’s Assessment Without Levels – EDAMS**St Peter’s has developed its own assessment level in light of the removal of levels by the Government. It is the schools opinion that summative assessment must be built into the everyday practise of the class teacher, be usable by the teacher as well as the assessment lead, rigorously analysed to hold staff to account. It is using this system that we set targets, track progress and attainment.**How to judge attainment: (as of Sep 2018)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Emerging | Developing | Achieving | Mastering | **Surpassing** |
| SigBARE | WTS | ARE | AARE | WAARE |
| Y.1 | Y.2 | Y.3 | Y.4 | Y.5 | Y.6 | Y.7 | Y.8 | Y.9 |
| 1-25% | 25-49% | 50-74% | 75-94% | 95-100% | 100% ARE obj0-40% Greater D obj | 100% ARE obj40-75% Greater D obj | 100% ARE obj75-95% Greater D obj | 100% ARE obj95%+ Greater D obj |

**When assessment is taking place…**

|  |  |  |
| --- | --- | --- |
| Assessment Point 1:Week 7PAMS only | Assessment Point 1: Week 14+ Standardised Testing | Assessment Point 3a: Week 22 - PAMS only |
| Assessment Point 2: Week 27 Standardised Testing Only | Assessment Point 4: Week 28 - PAMS only | Assessment Point 3: Week 36 + Standardised Testing |

**Assessment Records and Analysis**At each assessment point information will be collected and analysed. Skills ladders in the children’s books and guided group folders will be the main source of evidence to help judge attainment. The pupils and staff will meet 1-1 to discuss how they are doing and what the next steps are. Staff will then judge how many objectives of the ones taught that the child has fully achieved. This information will be used by:-* Class teacher to inform next set of interventions and class teaching
* Assessment coordinator to ensure progress across the school, performance of groups (Pupil premium) and prepare for pupil progress interviews.
* Subject leaders to look at impact of initiatives and find out others areas for development.

Information collected includes:-* Reception collect ongoing information to back their judgements on using the 2 Simple ICT package. The children’s ‘Learning Journeys’ act as records of achievement demonstrating evidence of their progress against criteria in ‘Development Matters’ set out in ‘Ages & Stages’. Learning Teachers assemble hard copies of assessments against stages in all seven Prime and Specific areas and Characteristics of Learning.
* Class excel tracker which shows where the child is at - Y.category, the progress that has been made towards the target, progress by each group of children ie A&T, SEN, Pupil Premium. In Reception the staff use a similar excel tracker but collect information for all 17 areas
* Class list with % on target for ARE and AARE

Analysis covers the following areas:-* How well all pupils are progressing inc. groups
* How well the class is attaining and how this compares to others schools / nationally (End of year data only)
* Progress against the depth of learning.
* Impact of interventions.
* The effectiveness of teaching and learning.
* Progress against targets set.

This leads into pupil progress interviews / questions. All analysis will be discussed and questioned during the Achievement Committee meetings.**Foundation Subjects and Science / RE Assessment*** Skills ladders are in place to track pupil’s progress in the subjects. These link with progression documents that allow us to judge against the same objectives the appropriate standard of work for that age. These records will be kept and passed on to following class teachers.

**Closing the Gap for the Vulnerable Groups** Those children needing to access the curriculum of a younger class will use individual skills ladders. The same progress against this different year groups objectives is expected. Progress of groups and cohorts are tracked at each assessment point by identifying points progress made by each pupil and identifying groups of pupils that appear to be ‘coasting’ or ‘slow moving’ are identified and actions can be taken to support their progress. This group data is analysed and shared with staff to target specific groups / areas for development. **Published Analysis:** A Raise Online report in the Autumn Term compares EYFS, Y1 phonics, KS1 results and KS2 results against national benchmarks. The DfE Data Dashboard Report/ Inspection report provides a further National comparison of school data. This data will be anaylsed once received and fed back to Governors.**Standardised Age Testing** Maths (PUMA) and Reading (PIRA) is undertaken termly to support judgements made as part of the EDAMS system. These scores will be collected and analysed. Reception will also access these tests from February onwards for reading and summer for maths (this links to what tests the publisher has produced and may change)**Target Setting*** Targets for each class / individual are set at the end of each year by the headteacher and class teacher for the next year. Progress towards targets is discussed termly during the pupil progress interviews between head and class teacher and feedback to the achievement committee.
* Curriculum targets are decided by teacher and pupil during 1-1 progress meeting and recorded in the learning journal at each data point.
* Pupils are encouraged to write their own next steps at the end of a unit, weekly in their learning journals.
* SEN pupils are provided with targets in their learning passports – these are also recorded in the learning journal.
* Skills ladders for the children to access allows them to see how they are progressing and enable them to make their own decisions about their next steps.
 |

**Moderation**

At St Peter’s we recognise the importance of moderation particularly in light of the assessment without levels agenda. The school takes part in cluster moderation with schools in the local area. Staff will ensure through this moderation that their year group at age related expectations matches the cluster standard of age related expectations ensuring standards and expectations remain high. This is a termly process for R, Y2, Y4 and Y6. In house moderation takes place termly also. With the core subject leaders spending time with each class teacher to discuss judgements made and evidence for them. The school also takes part in moderation by the LA when chosen.

**Involving Parents**

At St Peter’s we recognize the valuable support parents can provide their children and the necessity to keep them informed about the progress of their children. The school has an open door policy and parents are free to come in to discuss all issues including progress.

**Ongoing Involvement:** The schools learning journals provide space for the children to share their success’s throughout the week including what they have learnt / done well, the reading that has been completed and what the children feel are their next steps in their learning (KS2 only). Parents are encouraged to use the journals to support their child at home and communicate with the school. Information is available at the back of the journal to support parents in understanding requirement and expectations of certain areas.

**Formal Involvement:** The school formally feeds back to parents once a term, through parents evening during the Autumn and Spring term and a written report at the end of the academic year. In Reception the Learning Journeys are shared with parents during Breakfast meetings held termly. Review cards, reviewed with pupils, are sent out half termly so parents are regularly informed about the level their child is at and how this compares to National expectations.

**Reports to Parents:** In order to communicate progress, effort and achievement, and identify future needs effectively, *all reports must*:

* Be related to evidence of pupils’ work, specific activities and achievements
* Grade Attainment against new National expectations
* Be constructive, on the whole positive and include Next Step Targets for Basic Skills
* Be fair, relevant and accurate.
* Encourage dialogue with the parents and child
* Include targets for the coming year.
* Includes attendance.

**Transfer Arrangements**

The following records of assessment data are passed on to the next class teacher to ensure smooth transition:

* Individual and Guided Reading records
* New learning passports to begin in September for SEND pupils.
* Last data analysis summary with targeted groups to start straight away.
* Current Reading, Writing and Numeracy skills ladders - end of year performance indicators
* Summary of EYFS / ELGs
* Individual Skills Ladders (for the new curriculum)
* Any other relevant information e.g. medical, family info, safeguarding, likes/dislikes etc.

In June / July, all pupils have a ‘Move Up’ Day into new classes and schools as part of transition arrangements. Data transfer files are forwarded to receiving schools in June/July. Time is allocated during staff meetings to ensure effective transition.

**Roles and Responsibilities**

|  |  |  |  |
| --- | --- | --- | --- |
| **Class Teachers** | **Subject Leaders** | **Assessment Coordinator** | **Achievement Committee** |
| * Effectively plan work that moves children on.
* Mark and provide feedback on all work.
* Complete data collection at every assessment point.
* Analyse data to put into place interventions to ensure all children making expected progress.
* Complete learning passports for all SEND children.
* Use AfL strategies in class.
* Follow school policy
* Complete individual reports for children to share with parents.
* To take part in termly parent’s evenings.
* Work with colleagues on transition.
* Complete any statutory testing.
* Take part in moderation.
 | * Use data analysis to set actions to improve subject and assess impact of initiatives.
* Lead moderation.
* Analyse standardised scores
* Feed back to governors progress in their subject.
* Hold staff to account for less than expected progress.
 | * Collect and analyse data – end of year and ongoing.
* Share information with relevant parties.
* Hold PPI interviews termly.
* Feedback to Govs.
* Put training into place for staff and govs.
* Ensures effective transfers of info.
* Organises moderation.
* Organises test materials.
* Ensures statutory tests are organized and administered appropriately.
 | * Ensures appropriate administration of tests.
* Challenges leaders on results of end of year and ongoing data analysis.
* Ensures appropriate use of resources to impact on pupil outcomes.
* Have an understanding of data.
 |

Policy Written: April 2017, reviewed Nov 2017 by teaching staff.

**Date of Next Review: April 2019**

Written by:

Mrs Sarah George

**Headteacher**

Agreed by Achievement Committee.

**Chair of Achievement Committee**

Feedback and Marking Strategies – Appendix 1

|  |
| --- |
| **In Lessons** |
| *Action* | *Impact on children* |
| **Mini Plenaries:**The teacher will stop the lesson for a variety of reasons;* make a teaching point for a common misconception. This could then be denoted with teaching point symbol and word for reminder.
* ask pupils to reflect on work
* ask children to share work that they feel meets the objective or they are proud of.
 | * Children will be more firmly on task and as the objective is reinforced through discussion they will have a clearer understanding on whether they have met the objective or not.
* They will get back on track or not spend too long on a misconception.
* Children will be prompted to be meeting objectives and can ensure that they do.
* Children will feel that they have already been successful.
* Children can magpie ideas from each other and see best examples.
* Children will have already identified where they have met the objective
 |
| **Expectations ‘Bare Necessities’ Self Checked:**Staff insist that before they mark work, children have checked for errors of work ie spellings, punctuation. To eliminate repetitive marking of the same thing. | * Children understand the responsibilities they have to their own work.
* Unnecessary corrections have already been addressed.
* Children will have to think harder about what they are producing.
* Common errors will not have to marked as they will already have been changed.
 |
| **‘Shoulder Surfing’/ Teaching Points:**Staff move around the room looking at work and addressing common errors – spellings, punctuation and grammar. **Or** The staff move around the room checking on work and giving teaching points and asking questions to develop the child’s work and thinking – a teaching point code is then used and a change in the work should be evident from that point onwards. | * Children are having immediate feedback and understand what they have to change on the spot.
* Misconceptions are therefore not solidified and pupils feel more successful.
* Common errors will not have to marked as they will already have been changed.
* Children are moved on within the lesson rather than waiting for feedback from the previous day.
* Misconceptions are therefore not solidified and pupils feel more successful.
* Challenging questions can ensure the work moves to a deeper level.
* The teacher will have a clear idea of what needs to be the focus of the next lesson.
* Hints or scaffolding can be put in at the point of learning to improve subsequent work.
* Children start to work at a higher level within the lesson – progress achieved.
 |
| **Success Criteria:**These are used by the staff to set expectations and extensions. They are used by the pupils as reference during self-assessment and to help to understand what ‘good’ looks like. | * Children know what they need to include / complete to be successful.
* After self-assessing against the success criteria they know which areas they have done well in and which need to be worked on.
* After self-assessing the children can edit and improve their own work before the teacher sees it as they know what to include.
* Staff can use pupil’s assessment for their own marking and have a clear understanding what the child understands by the way that they mark the success criteria.
* Staff can use the success criteria to set and suggest targets for individual pupils so they know what to focus on.
 |
| **Goes over answer in class:**Staff can read out / share answers with a group / whole class in the lesson. | * Child understands what they have got wrong and can also understand why that may have happened.
* Children can identify their own common errors and make corrections.
 |
| **Peer and Self-assessment:**Children use the success criteria to mark their own or others work. They write positive comments and discuss areas of focus. The children also mark against the objective on the sticker. | * Children will understand more fully the objective and the necessary things that they need to include in their own work.
* As they are more reflective they will be less likely to make the same errors in future work.
* They get to see other examples of work during peer assessment which can help with expectations.
 |

|  |
| --- |
| **After Lessons** |
| *Action* | *Impact* |
| **Marking Codes:**A variety of marking codes are used across the body of work that identifies common errors, which the child needs to correct.P,sp,CL,BW, // | * Children can independently correct errors in their work.
* Children learn from their mistakes – which should reduce in number.
 |
| **Marking Against the Objective:**Staff can use the objective sticker and mark dot, 1 tick, 2 ticks how well the child has achieved the objective. | * The child knows how well they have done that lesson.
* Staff can use when reflecting on the body of work at each data point.
 |
| **Focus On: ????**Using the arrow code which directs children to which part of the success criteria the child needs to focus on during the next lesson / editing and improving session or give one word as a prompt for next times work. | * Children are aware of what they need to focus on next time and can self-manage that or go on and make changes to address the point.
 |
| **Marking Successes:**Staff \* where they see one element done well. Stickers and positive comments can also be used. | * Children have positive feedback
* Children can spot what it is they are doing well
 |
| **Diving Deeper Questions:**Questions used when teacher wants to promote deeper thinking through questioning including explanations of choice of words, why things are incorrect etc. | * Challenging the children to be more analytical about their own work through use of questions.
* Questions promote metacognition.
 |
| **Whole Class / Group / Verbal Feedback:**Address an issue that was a common problem for all the class or group through input. | * Gets feedback particular to their own need.
* The child can see it was an area of development for more pupils than just them.
* The pupil has 1-1 feedback on need.
 |
| **Numbered Actions:**At the end of a piece of work the teacher gives an action number which correlates to a task to do on the board. Which the child completes at the beginning of the next lesson. | * Gets feedback particular to their own need.
* The child can see it was an area of development for more pupils than just them
 |

**St Peter’s CE (A) Primary School**

Summary of Marking Trawl

* Work must have a date / purpose/ objective (precise)
* Corrections must be completed otherwise all your marking work is wasted. This also includes success criteria – all parts.
* Complete all parts of the objective sticker completely in a timely manner to show the children how well they have done, they can reflect how well they have done. The handwriting element will identify what the next steps in this area are.
* Follow the spelling policy highlighting minimum of three words that they should know or celebrate the fact they have got them all right. If they mis-correct this needs to be written out three times on the page.
* Include reasonable adjustments in the front of the book so that we can see very clearly what to expect of some children ie Tom Harvey non joined handwriting is OK.
* Key skills are the backbone of the children’s work including reading and marking should be continually picking up on these elements. You must have strong subject knowledge of what your key learning is / handwriting expectations and spelling expectations. Y2 example - You have made good progress by using although as a conjunction in your work OR To make more progress change one of your and’s to a different conjunction.
* Marking comments need to be very precise. Instead of good handwriting it could be great joins / lead in strokes / correct size of you descenders etc.
* Moving on comments need to be part of a dialogue so using example above
* Day 1 - To make more progress change one of your and’s to a different conjunction.
* Day 2 – Well done for using but and so in your work today.
* Day 3 – Can you change the underlined words to different conjunctions.
* Use the words progress or improve in both your positive comments and when giving actions or asking questions.
* TA’s also must understand that they need to correct any errors that they see as they are walking around the room and address them.
* Reading and grammar weeks must be used to address key learning skills too. A particular focus could be handwriting spelling.
* Learning pathways must be completed.
* Even if moved on to pen must monitor criteria ongoing.
* Last years work at the front of the book should be marked.
* When asking children to write a talk for writing comment it should be what words/phrases they liked and want to use or what features of the text they had recognised / learnt about not what they did.
* Objective must match activity.
* When teaching skills think about doing it in a way that the children can refer to rather than as a practising activity that will not help them remember when looking back.

Ideal Examples

1. After giving a teaching point to start sentences in different ways (Y5) – (highlighting displays as part of conversation) the when marking the books double tick where they have used different sentence starters. End comment – great progress by using different sentence starters.
2. After a piece of work remind children to use finger spaces in their work. (YR/1) Next piece – brilliant finger spaces today.
3. (Y3) – BW next to a range of words . These are changed. Comment – You have chosen much more adventurous vocab – great progress! Or what an improvement.
4. (Y6) Write the highlighted sentence in the passive voice – what impact does this have?
5. (Y4) Use your dictionary skills to correct the sp’s in your work. What was the mistake you made?
6. (Y2) Underline where you have written expanded noun phrases. Add in two more.