

Parent Code of Conduct Policy



Mission Statement

We, the family of St Peter's, united by our faith by God, love, learn and grow together.

Policy	Parent Code of Conduct Policy
Date	November 2024
Date of review	November 2026
Signed Chair of Governors	<i>Sarah Adeyemi/ Stephanie Sampson</i>
Signed Headteacher	<i>C Scott</i>

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Statement of Intent

At St Peter's Primary School, we strive to build strong, positive relationships with parents to help create a stimulating learning environment that continues from school to home, providing all pupils with the opportunity to achieve to the best of their ability.

To create a welcoming and safe learning environment, the school implements a specifically designed set of rules regarding behaviour and conduct which parents are expected to act in accordance with.

All staff members have the right to work without fear of violence or abuse; therefore, physical attacks, threatening behaviour, aggressive behaviour, raised voices and abusive or insulting language towards staff members, governors, visitors, pupils or other parents may result in individuals being removed from the premises.

This document outlines the manner in which parents are expected to act whilst on the school premises, as well as detailing the type of behaviour that will not be tolerated.

1. Legal framework

- 1.1 This document has due regard to all relevant legislation including, but not limited to, the following:
- Education Act 2011
 - Education Act 1996
 - Children Act 2004
- 1.2 This document has due regard to statutory and best practice guidance, including, but not limited to, the following:
- DfE (2023) 'Keeping children safe in education'
 - DfE (2018) 'Controlling access to the school premises'
- 1.3.1 This document operates in conjunction with the following school policies:
- Complaints Procedures Policy
 - Customer Services Policy
 - Child Protection and Safeguarding Policy
 - Smoke-free Policy
 - Drug and Alcohol Policy

2. Expectations

Our school expects parents to:

- Act in accordance with this code of conduct at all times.
- Support and reflect the school's ethos and values through their behaviour.
- Set a good example to pupils through their behaviour and the way they interact with staff, pupils and other adults.
- Work together with staff for the benefit of their child.
- Treat all governors, staff members, pupils, other parents and any other individuals connected to the school with dignity and respect.
- Work with staff members to resolve any issues of concern.
- Where appropriate, clarify their child's version of events with the school to bring about a peaceful solution to any issue.
- Correct their child's behaviour appropriately, particularly on the school grounds where it could otherwise lead to conflict or aggressive or unsafe behaviour.

- Respect the school's property and environment by keeping it clean and tidy.
- Follow the school's parking rules and procedures for dropping-off and collecting pupils from school.
- Dress in an appropriate manner when on the school premises and attending school events. Parents may not drop-off or collect pupils wearing nightwear.
- Ensure their dress and appearance reflects that they are role models for pupils.

School policies and procedures

2.2 Parents are required to act in accordance with all relevant school policies and procedures at all times including, but not limited to, the following:

- Acceptable use policy (AUP)
- Smoke-free Policy
- Drug and Alcohol Policy

3. Inappropriate Behaviour

3.1 The school takes instances of inappropriate behaviour very seriously and will not tolerate any circumstances that may make pupils, staff members and other members of the school community feel threatened.

3.2 Parental behaviour that the school does not tolerate includes the following:

- Using foul, abusive or offensive language
- Raising voices inappropriately at another individual
- Making racist or sexual comments
- Using aggressive hand gestures, e.g., raising fists and fingers
- Discriminating against any member of the school community, including pupils, staff, governors and other parents
- Bullying, harassment or intimidation, including physical, verbal and sexual abuse offline and online
- Sending abusive or threatening messages, emails or other communications to any member of the school community
- Trespassing on school property without prior permission or implied licence
- Causing intentional damage to school property
- Breaching the school's security procedures

- Using physical violence on the school premises or on a member of the school community, e.g., hitting, slapping, punching, kicking and pushing
- Physically intimidating an individual
- Partaking in unnecessary physical contact with an individual
- Writing or posting abusive, offensive or defamatory comments about an individual or the school, including on social media
- Posting content on social media that is damaging to the school's reputation
- Sending staff aggressive emails or other communications
- Psychologically harassing any member of the school community, including displaying vexatious behaviour which is humiliating for the individual and is damaging to their self-esteem
- Displaying disruptive or other inappropriate behaviour which interferes or threatens to interfere with any of the school's operations or activities
- Approaching another parent or pupil to discuss or reprimand them because of an issue between pupils
- Threatening any member of the school community in any way
- Arriving on the school premises partially clothed
- Smoking on the school premises
- Taking illegal or harmful drugs while on the school premises
- Drinking alcohol on the school premises, unless it has been authorised and supplied by the school
- Taking photographs or videos on the school premises without permission from the school
- Driving unsafely within the vicinity of the school

4. Managing inappropriate behaviour

- 4.1 If a parent is behaving inappropriately, a report will be made to the Headteacher, or the most senior member of staff available in their absence, who will decide on the most appropriate course of action.
- 4.2 Parents will raise concerns regarding another parent's behaviour or conduct directly with their child's class teacher or the Headteacher and will not approach the parent themselves.
- 4.3 Instances of parents displaying inappropriate behaviour will be managed in a variety of ways, depending on the severity of the situation.
- 4.4 When a parent has behaved inappropriately, they will be invited to a meeting by the Headteacher to discuss their behaviour and to attempt to resolve the issue.

- 4.5 Where this initial meeting is not sufficient to resolve the issue, the Headteacher, in collaboration with other staff and relevant agencies, will consider what further action may be required. This action, depending on the situation, could include the following:
- Barring the parent from the school premises
 - Contacting the police
 - Seeking legal redress through the courts
 - Restricting the parent's channels of communication to the school, e.g. no longer allowing the parent to send emails to a staff member directly
 - Reporting content, the parent has posted online to the website's admin
 - Referring the case to children's social care, where the behaviour indicates that the parent poses a risk to children
- 4.6 Any child protection and safeguarding concerns will be addressed in accordance with the school's Child Protection and Safeguarding Policy.
- 4.7 The school reserves the right to escort anyone off the premises who is displaying aggressive or disruptive behaviour.
- 4.8 The police may be contacted to provide advice on managing an incident or to assist in the removal of an individual from the premises, where necessary.
- 4.9 The police will be contacted where a parent is being violent or has committed assault, or where the event has caused harm to an individual.
- 4.10 If a parent has been previously barred from the premises or has exceeded their implied access to the premises and is causing a disturbance, the police will be contacted to remove the individual from the premises.
- 4.11 If concerns are raised in relation to a parent's appearance or dress, personal factors will be taken into consideration, on a case-by-case basis, when addressing the concern.
- 4.12 If a parent persistently displays unacceptable and inappropriate behaviour, this may result in them being barred from the school premises, in line with section 5 of this policy.

5. Barring from the school premises

- 5.1 The school has the right to bar a parent from the premises to keep the school community safe.
- 5.2 If a parent is displaying inappropriate or concerning behaviour, they will be asked to leave the school premises.
- 5.3 Behaviour that could result in a parent being asked to leave the premises includes aggressive, abusive or insulting behaviour or language that is a risk to staff or pupils, or behaviour that is making staff or pupils feel threatened.
- 5.4 If a parent persistently or consistently behaves inappropriately on the school site, or there is a one-off incident of extremely inappropriate behaviour, the school reserves the right to bar this individual from the school site.

- 5.5 The school will either:
- Bar the parent temporarily, until the parent has had the opportunity to formally present their side.
 - Inform the parent that they intend to bar them and invite them to present their side.
- 5.6 The Headteacher will send a letter to the parent, informing them of the following information:
- Why they have been temporarily barred or face a bar
 - The nature of the bar, i.e., if they are temporarily barred pending their representation or if they must present their side before the decision to bar can be made
 - That they have the right to formally express their views on the decision to bar in writing to the Chair of Governors within 10 working days
- 5.7 The Headteacher's decision to bar the parent will be reviewed by the Chair of Governors.
- 5.8 The Chair of Governors will take account of any representations made by the parent and decide whether to confirm or lift the bar.
- 5.9 The parent will be notified in writing of the decision to uphold or lift the bar.
- 5.10 If the decision is confirmed, the parent will be notified in writing, explaining:
- How long the bar will be in place.
 - When the decision will be reviewed.
- 5.11 Decisions to bar will be reviewed at the end of the agreed timescale, in line with the process outlined above.
- 5.12 Following a review, the bar may be lifted or, if there are grounds for continued concern regarding the parent's conduct, it may be extended.
- 5.13 Once the appeal process has been completed, parents that remain barred may be able to apply to the Civil Courts. If a parent wishes to exercise this option, they should seek independent legal advice.

6. Monitoring and review

- 6.1 This document will be reviewed every three years by the Headteacher and any changes made will be communicated to all parents and staff at the school.
- 6.2 The next scheduled review date for this document is November 2026.
- 6.3 A copy of this policy will be uploaded onto the school website so the whole school community can assess it.

St Peter's Catholic Primary School

Parent Code of Conduct Agreement

I _____(name), parent of _____(name of child), declare that I have received, read and understood the terms and conditions of this code of conduct.

I understand my obligations under this code of conduct and agree to comply fully with them.

I will ensure that my conduct does not breach this code in any way, including not:

- Being abusive or threatening to any member of the school community.
- Dressing in an inappropriate manner.
- Behaving inappropriately or aggressively in any way.
- Being discriminatory towards any member of the school community.
- Trespassing on the school property.
- Smoking, drinking alcohol or taking any illegal or harmful substances on the school premises.
- Sending inappropriate, abusive or aggressive messages to school staff.
- Requesting to 'follow' or 'friend' school staff on social media.

Please can both parents sign below.

Signed: _____

Signed: _____

Date: _____

Please return this slip to the school office as soon as possible.



St Peter's Acceptable Use Policy (AUP) for PARENTS

We recommend looking at the following for use at home:

[Digital Family Agreement](#) with example statements to help families agree on shared expectations around time spent on devices, and ground rules like no phones at the table or in the bedroom at night-time.

What am I agreeing to?

1. I understand that St Peter's uses technology as part of the daily life of the school when it is appropriate to support teaching & learning and the smooth running of the school, and to help prepare the children for their future lives.
2. I understand that the school takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials, including through behaviour policies and agreements, physical and technical monitoring, education and support and web filtering.
3. School network protections will be superior to most home filtering. However, please note that accessing the internet always involves an element of risk and the school cannot be held responsible for the nature and content of materials accessed through the internet and mobile technologies. Schools are asked not to overblock or provide an experience which is so locked down as to block educational content or not train pupils for life in an online world.
4. I understand and will help my child to use any devices at home in the same manner as when in school, including during any remote learning periods.
5. I will support my child to follow the school's policy regarding bringing devices to school, only Year 6 pupils are permitted to have a mobile phone in school and this must be handed into the teacher on arrival at school each day.
6. I understand that my child might be contacted online through Google Classroom by a teacher or other staff member and only about their learning, wellbeing or behaviour. If they are contacted by someone else or staff ask them to use a different app to chat, this must be reported to a member of the school Safeguarding Team.
7. I will promote positive online safety and model safe, responsible and positive behaviours in my own use of technology, including on social media: not sharing other's images or details without permission and refraining from posting negative, threatening or violent comments about others, including the school staff, volunteers, governors, contractors, pupils or other parents/carers.
8. Parents are kindly asked not to call pupils on their mobile phones during the school day; urgent messages can be passed via the school office.
9. The impact of social media use is often felt strongly in schools, which is why we expect certain behaviours from pupils when using social media. I will support the school's social media policy and not encourage my child to join any platform where they are below the minimum age (for nearly every social media platform, this means under 13).
10. When I visit the school premises, I will keep any online technology in my pocket wherever possible.
11. I will follow the school's digital images and video procedure; I will **not** share images of other people's children on social media and understand that there may be cultural or legal reasons why this would be inappropriate or even dangerous. The school sometimes uses images/video of my child for internal purposes such as recording attainment, but it will only do so publicly if I have given my consent on the relevant form.
12. I will not covertly film or make recordings of any interactions with pupils or adults in schools. If I wish to make any recording, we request you to please speak to a member of the school Safeguarding Team.

13. I understand that for my child to grow up safe online, s/he will need positive input from school and home, so I will talk to my child about online safety and refer to parentsafe.lgfl.net for advice and support on safe settings, parental controls, apps and games.
14. I understand that my child needs a safe and appropriate place to do home learning, whether for homework or during times of school closure. When on any video calls with school, my child will be fully dressed and not in bed, and the camera angle will point away from beds/bedding/personal information etc. Where it is possible to blur or change the background, I will help my child to do so.
15. I understand that whilst home networks are much less secure than school ones, I can apply safety settings to my home internet and to various devices, operating systems, consoles, apps and games. There are also child-safe search engines e.g. swiggle.org.uk and YouTube Kids is an alternative to YouTube with age appropriate content.
16. I understand that it can be hard to stop using technology sometimes, and I will talk about this to my child, and refer to the principles of the Digital 5 A Day: childrenscommissioner.gov.uk/our-work/digital/5-a-day/
17. I can find out more about online safety at St Peter's by reading the full Online Safety Policy, available on the school website and can talk to the class teacher, Computing Lead Ms R Jenkins or DSL Mrs F Sapiano, if I have any concerns about my child/ren's use of technology, or about that of others in the community, or if I have questions about online safety or technology use in school.

.....

I/we have read, understood and agreed to this policy.

Signature: _____

Name of parent / guardian: _____

Signature: _____

Name of parent / guardian: _____

Parent / guardian of: _____

Date: _____

Please return this signed document to the school office as soon as possible.

Please note that parents may wish to view the full Acceptable Use Policy: Available on the School website.