

Lancashire Schools Prevent Audit & Planning Tool

School: St Peter's CE Primary School

Named Contact: Emma Moss



No.	Prevent Vulnerability / Risk Area	Risk Y/N	Action/Control Measures	Who Leads?	When	RAG (type red, amber, green)
1	Leadership Do the following people have a good understanding of their own and school responsibilities in relation to the "Prevent Duty"? • The Governing Body Yes • SLT Yes • Staff (Teaching and Support) Yes		The Governing Body	HT	Annually	Green
			SLT			Green
			Staff			Green
1A	Recruitment & Vetting • Safer Recruitment • How are governors/ staff vetted/recruited • Is there a code of conduct that governors/staff are expected to adhere to? • Are training policies around Prevent in place • Are National Governance Guidelines followed		There is a code of conduct for staff and governors. Staff and Governors are trained in Prevent every two years. National Governance guidelines are followed.	HT	Policy reviewed at least annually.	Green
2	Partnership • Is there active engagement from the school's Governors, SLT, middle leaders and staff? • Does the school have an identified single point of contact (SPOC) in relation to Prevent? • Does the school engage with the Prevent staff in Local Authority (Prevent Education Officer), Primary/Secondary Prevent Forums (via PEO), Channel Panel (as required), LADO meetings (as required) • Prevent Training/CPD provided by Local Authority		Governors are actively engaged.			Green
			SLT lead training and ensure policies are followed. DSL attends regular drop in sessions with the LA for updates.			Green
			Staff are trained at least every two years.			Green
			Prevent SPOC, the HT is the prevent lead and liaises with the Regional prevent officer as and when necessary.			Amber
			Engagement with Regional Prevent Education Officer			Amber
3	Staff (CPD) Do all staff have sufficient knowledge and confidence to: • exemplify British Values in their leadership, teaching and through general behaviours in the school • understand the factors that make students vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism		Exemplify British Values. These are taught and tracked thorough out the curriculum and staff are given training.			Green
			Understand vulnerability factors. Specific training equips staff with this knowledge.			Green

	<ul style="list-style-type: none"> • 3) Do staff understand Channel, what it is and how to make a referral? • 4) Are staff aware of communication policies with DSL/ Prevent SPOC for advice & consideration prior to making a referral? 		Sufficient Training. Every two years at least.			
4	Speakers & Events <ul style="list-style-type: none"> • Is there an effective policy/framework for monitoring guest speakers/ visitors? • Is there a policy/framework for managing on school events? • Are off-site events assessed for risk under the framework of the Prevent duty? 		Monitoring guest speakers. These will be researched in advance of visits. They are provided with the school's safeguarding guidelines on arrival and are accompanied by staff.			
			Managing School Events. Currently being reviewed.			
			Risk assessment for offsite events. Evolve policy.			
5	Safety Online <ul style="list-style-type: none"> • Does the school have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty? (Applicable to Staff/Students and Visitors) • Does the school employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material? • Does this also include the use of using their own devices via Wi-Fi? • Can the system be used to search for serious and/or repeated breaches or attempted breaches of the policy? • How are systems monitored and concerns flagged to relevant DSL 		IT Policy. In place and compliant.			
			Firewall/Filter. Yes daily filtering reports.			
			Personal device usage is covered in the online safety policy.			
			Tracking of breaches - daily reports.			
			Parental Engagement - Regular online safety workshops are offered.			
6	Prayer & Faith Facilities (Note this is not Mandatory) <ul style="list-style-type: none"> • Does the school have prayer facilities? • How is the use of the prayer room monitored? 	Yes	Children are supervised whilst praying.			
7	School Security <ul style="list-style-type: none"> • Are there effective arrangements in place to manage access to the school by visitors and non- students/staff? • Is there a policy regarding the wearing of ID on the school site? Is it enforced? • Is there a policy covering the distribution (including electronic) of leaflets or other publicising material? • Does the school intervene where off site activities are identified or are likely to impact upon staff and/or students i.e. leafleting, protest etc.? 		School access control measures. Gates are locked. Signing in and out systems.			
			ID policy. All staff and visitors to wear ID.			
			Leafleting/publicising material. Appropriate intervention.			
			Off-site activity identification and intervention Appropriate intervention.			
8	Safeguarding <ul style="list-style-type: none"> • Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies? • Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism? • Does the school utilise Channel as a support mechanism in cases of radicalisation and extremism? • School has Channel as part of their safeguarding referral processes, engages with the Channel Team and DSL attends Channel Panel as required 		Inclusion within Safeguarding policy			
			Additional training for safeguarding staff			
			Utilisation of Channel			

			Policy regarding referral to Channel			
9	Communications <ul style="list-style-type: none"> • Are the school's Prevent Lead and their role widely known across the school? • Are staff and students made aware of the Prevent Duty, current risks and appropriate activities in this area? • Are there information sharing protocols in place to facilitate information sharing with Prevent partners? 		Identified Prevent Lead			
			Staff and Pupil awareness through training			
			Information sharing protocols			
10	Parental/ Wider Community Engagement <ul style="list-style-type: none"> • How is information shared with parents and the wider community, in line with school policy? • How does the school enhance awareness of prevent and related material i.e. online safety with parents and carers through workshops / newsletters etc. 		Information Sharing protocols - website, do jo, face to face workshops, newsletters			More workshops and sign up to newsletters.
11	Staff and Volunteers <ul style="list-style-type: none"> • Does awareness training extend to sub- contracted staff and volunteers? • Do they sign up to same British Values / Code of conduct as staff etc.? 		Contract staff and volunteers awareness			
			Monitoring subcontracted staff and volunteers			
12	Extremist Groups in the Community <ul style="list-style-type: none"> • Is the school aware of the existence of extremist groups in the community and their potential impact on its staff and students? • 2) Are procedures in place to ensure that the school is up to date with relevant briefings and information 		Awareness of extremist groups within community. Relevant briefings attended by DSL.			
			Regular briefing from local Police/prevent leads			