

# St Thomas More RC Primary School Early Years Foundation Stage Nursery Class



September 2020

Dear Parents,

Thank you for your support over the first few days of the academic year, it's been a busy start and we are pleased with how well the children are 'settling in.'

Within this letter, we will be providing you with some information about our Nursery class.

## **Mornings:**

From next Monday (14/09/2020) we will be opening our Nursery door from 8.25am. This is in line with our current school arrangements to support the staggered entry times for all children at St Thomas More's School. Our Nursery begins at 8.40am. Following *Government Guidance*, we are unable to allow parents into the Nursery building. A member of the Nursery team will be situated 'on the door' to guide the children into the building safely. Please ensure that you follow the directions around the school site. Entry to the school site is via the staff car park and you will need to cross the school playground to access Nursery. Once your child has safely entered the Nursery building, please continue to follow the directions and 'flow' of pedestrians and exit the site via the parent car park path/gate. We are requesting that **one adult only** accompanies their child to Nursery each day.

## **End of the school day:**

At the end of the school day, we will be opening our Nursery door at **2.50pm**. This is in line with our current school arrangements and is in place to 'stagger' collection times for all of our children in St Thomas More's School. In line with our safeguarding policy, the Nursery team member 'on the door' will ask each adult who they have come to collect, **please state the name of your child to the member of the Nursery team 'on the door.'** We will then call your child's name to be released from class.

**When collecting your child from Nursery, please 'line up' along and around the wooden fence at the front of the Nursery building, adhering to social distancing guidance. We ask that the Nursery door remains clear so that children can exit the building safely. Thank you.**

**Children attending 15 hour sessions** - For those children who are attending Nursery on a 'part time' basis (15 hours) you will need to go to **the school office** to collect your child **promptly at 11.40am.**

We will be sending a form for you to complete to inform the Nursery team of drop off/collection arrangements for your child, for example if other relatives will be collecting your child/other childcare arrangements are in place on certain days. Please return your completed forms back to the Nursery team as soon as possible.

**Contact with our Nursery team:**

Due to the current circumstances, we are unable to share information with parents (face-to-face) at the beginning/end of the school day. This is due to the arrangements that our school has made to ensure that we safely manage the number of people on the school site. However, we would like to re-assure you that we are more than happy to discuss and share information with you about your child. If you do have information that you need to share with our team about your child, or have any questions, queries or matters you wish to discuss, please contact the school office and we will be able to make an appointment for you to discuss these with a member of our Nursery team.

You can also contact our Nursery team via the email addresses below:

Miss Young - [youn@stthomasmorerc.rochdale.sch.uk](mailto:youn@stthomasmorerc.rochdale.sch.uk)

Miss Barran - [cebarran@stthomasmorerc.rochdale.sch.uk](mailto:cebarran@stthomasmorerc.rochdale.sch.uk)

**Snacks and lunches:**

Snacks - We will be providing the children with a snack during their day at Nursery which comprise of drinks of milk or water, fruits, seasonal vegetables, crackers, breadsticks etc. We do collect a £1 voluntary snack donation each week which enables us to provide a variety of snacks each day. Please send this donation into Nursery each Friday in a labelled envelope. Thank you.

Lunches - If your child is staying for lunch, we do ask that this is sent in each day in a labelled lunch bag. We find that up to four items (with a drink) is an ample amount for the children to eat at lunchtime.

**Wellingtons, water bottles, uniform and spare clothes:**

Wellingtons - We will be accessing the outdoor environment throughout the course of each day. If you haven't already done so, please send in a pair of labelled wellington boots that can be kept at Nursery.

Water bottles - Please also send a water bottle into Nursery each day (clearly labelled). This will be sent home at the end of your child's session/day.

Uniform - Please label all items of your child's uniform and personal belongings. Thank you.

Spare clothes - If you wish, you can send in some spare clothes/underwear/socks which will then be 'left' on your child's peg. We do have our own spare clothing in Nursery.

If you have any questions or queries, please do not hesitate to contact us via the methods we have explained above.

Many thanks for your continued support,

The Nursery Team