

## Pupil Emails

We are very aware how difficult it is being away from school at the moment and missing all of your friends and teachers.

We have set up your emails so that you can message your friends and your teachers.

You need to remember to be kind with everything that you write in your email messages - don't type anything unkind that could make someone else feel sad. Remember when you are writing over an email people can't see your face to look at your expression or hear the tone of your voice.

You must only log on to your own email account. You will be able to send messages to any of your friends within school. You cannot send an email to anyone outside of school.

Please remember to only send emails during school times and your teachers will only be able to reply during school times too. As your teachers will probably be replying to lots of children, they won't be able to send long messages or get into long conversations.

Please follow the instructions of how to get onto your emails.

We look forward to hearing from you!