



# St Ursula's Catholic Primary School

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Dear Parent / Carer

Did you know that by registering for Free School Meals your child not only has the opportunity to enjoy a free school meal but they could also be entitled to a substantial reduction in the cost of school trips or visits?

The school also benefits from additional funding for all pupils who are registered for free school meals or who have been registered in the past 6 years. This funding is called Pupil Premium and is given to schools to raise the attainment of children and enables us to provide many additional support mechanisms along with financial support for educational visits and activities.

## Am I eligible for Free School Meals?

If as parents/guardians/carers you receive one of the following you can apply for Free School Meals:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related employment and support allowance (ESA IR)
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided you are not entitled to Working Tax Credit and your annual income (as assessed by the Revenue and Customs) does not exceed £16,190)
- Guarantee element of State Pension Credit

The service is totally confidential and no one will know you have registered and it will not affect any other benefits you are claiming.

## Registering For Free School Meals

It is very easy to apply

- Complete the attached form and send it direct to Free School Meals, Customer Services, London Borough of Havering, Public Advice & Service Centre (PASC), The Liberty Centre, Romford
- Telephone them direct on 01708 433929, you will need to give them your surname, Date of Birth and National Insurance Number - if successful your claim will start the same day
- Come into the school office and we can make the telephone application for you - we will need the same details as above

Don't miss out – claim today!

If you need any further information please do not hesitate to contact the school office on 01708 343170.

Yours sincerely

Mr K Ashburn  
Headteacher