



# Stalmine Primary School

Mill Lane, Stalmine, Poulton-Le-Fylde, Lancashire, FY6 0LR

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Head Teacher  
Mr D Smith

20.7.23

Dear Parents & Carers,

Thank you so much for activating your ParentPay accounts. We do still have a small number of you who still need to complete this action. (If you do not have your activation code or you have lost this please contact the school office).

In order for you to order your child's meal, secure places in the STARLIGHTS breakfast or after school clubs or book places in further after school activities you will need to set up your account regardless of whether there is a cost or not. ALL BOOKINGS will come through ParentPay not via the office or through the teachers in class.

Please remember you will need to BOOK YOUR CHILD'S MEAL options via the ParentPay platform in September and at the very latest the day before.

\*Please note that new class registers on ParentPay don't trigger until mid/late August and if you log into ParentPay during the holiday you may still see your child in their old class. For parents of pupils moving into YR from Nursery or into Y3 from Y2 may notice a conflict as to whether you need to pay for meals or not until the registers are synced for the new academic year.

EXAMPLE: A pupil in Y2 will remain in Y2 until the end of August. Meals are free universally in this year group and if you choose meals for September now, there will be no payment attributed in your account at the moment as your child will remain as a Y2 pupil until registers move up in August. You will then notice the debt will be shown in your account as the registers move up before the start of September as they transfer into Y3.

Just to remind parents, all pupils in YR, Y1 and Y2 are automatically on universal free school meals (FSM). Nursery pupils and those in Y3-Y6 are legible for meal payment. Some families will still qualify for FSM after Y2 (please contact the school office to confirm whether you qualify for this).

Meal charges next academic year will be £2.40 per child and this is a slight increase on the 2022-23 cost. We will try to keep this fee fixed at this price as long as we can.

We have a dedicated page on our school website with uploaded parent information letters to help support parents with the transition to the ParentPay platform for school bookings and payments.

<https://stalmineprimary.co.uk/parents/ParentPay>

Yours Sincerely,

*Mr D Smith*

Head teacher

