SEND Local Offer - Manchester and St Anne's

Date Policy Created;	September 2026
Policy Created by;	E.Delves
Policy Agreed by Governors;	September 2026
To be reviewed;	September 2027
UNCRC (United Nation Convention of the Rights of a Child) Articles included in this policy;	1, 2, 3, 4, 5, 6, 12, 15, 16, 17, 23, 24, 28, 34, 36 and 39

Our Mission Statement

Together we grow in faith, knowledge and love.

Together we show respect, kindness and confidence.

Together our community shines.

Our Mission Statement highlights the power of unity and shared values in fostering growth and positive relationships within a community. At St Anne's we work together with respect, kindness and confidence to truly make a difference. We aim to meet the needs of every child through a challenging, enriched curriculum. Providing a safe, secure and stimulating learning environment. We know when we come together our community thrives and shines

Manchester Local Offer and St Anne's RC Primary School Offer – 2025-56

What is the Local Offer?

The Local Offer is published as part of the special educational needs and disability (SEND) reforms included in the Government's Children and Families Bill (2013).

The Local Offer will:

- Give you information about education, health and care services
- Give you information about leisure activities and support groups
- Hold all the information in one place
- Be clear, comprehensive and accessible
- Make service provision more responsive to local needs
- Be developed and reviewed with service providers and service users.

Who is the Local Offer for?

The Local Offer is for:

- Children and young people with SEN and/or disabilities (SEND) from 0-25 years
- Their parents and carers
- Practitioners and professionals.

How will the SEND Local Offer help me?

The Local Offer will:

- Make it easier to find out what you need to know
- Help you to find information when you need it and to be less dependent on other people to do this for you
- Help you to find the nearest and most suitable services
- Help you to ask the right questions
- Help you to provide feedback about what is needed, raise concerns or make a complaint.

The Local Offer is more than a directory. It brings everything into one place and has been developed with parents/carers children and young people. It will help you identify the right services for you by giving clear information about who can access services (eligibility criteria) and how to access services.

The local Offer for Manchester can be found on the Manchester City Council website (Google Manchester local offer) and the parent and carer forum website:

https://manchesterparentcarerforum.org.uk/information-useful-links/

http://www.manchester.gov.uk/sendlocaloffer

St Anne's RC Primary School Offer

How does the school know if children need extra help and what should I do if I think my child may have special educational needs?

- All pupils are tracked in English and Maths throughout the school year. Progress of each child is rigorously monitored. If there are any concerns regarding progress or change in behaviour, additional support or intervention may be provided depending on the needs of the individual child.
- Additional support or intervention is individual to the child's needs.
- Progress of the child continues to be monitored and evaluated by the class teacher who will liaise with the SENDCo, Emma Delves, to highlight a child who may not be making required progress / is displaying additional needs.
- Any new children joining our school will be assessed in a variety of different ways and information from a child's previous school will be sought.
- If you think that your child has special needs and this has not already been identified by the school, then an appointment can be made to see your child's class teacher or the SENDCo.
- More detailed information can be found in the SEND policy (see website)

How will school staff support my child?

- The Senior Leadership Team regularly meets with teachers and school staff to discuss SEND issues, this includes the progress of all children with SEND.
- Individual Support Plans are written for children and their targets are reviewed regularly (termly) by the class teacher, these are shared with parents each term.
- Class teachers, support staff, parents and children are involved in the setting and reviewing of targets within the Support Plan.
- Parents with children who have an EHCP will be invited to an annual review meeting to discuss their child's progress and to set new targets.
- Parents are able to meet with the child's class teacher, and/or a member of the Senior Leadership Team including the SENDCo, should they wish to discuss their child's needs at any point during the school year. Appointment to be made via the office or class teacher.
- More detailed information can be found in the school SEND policy on the website.

How will the curriculum be matched to my child's needs?

- At St Anne's we know that all children learn in different ways. Therefore, all teachers plan lessons which take this into consideration. Lessons are planned to suit the learning needs of all children, using a variety of strategies to take into account different learning styles.

- In order to support children the curriculum is delivered in a variety of ways. All lessons within school are differentiated in order to support the needs of all children.

- Small group and individual support is offered to children whom we feel would benefit from this.

- We understand that children learn at their own pace so we closely monitor progress using Individual Support Plans and the schools robust tracking system.

- Advice can be given to parents/carers relating to how they too can best support their children.

- All information relating to the curriculum can be found on our website.

What support will there be for my child's overall wellbeing?

- All children at St Anne's are supported in terms of their overall wellbeing.

- Children know they can talk freely to any adult within school about any issues that are concerning them. At the start of each academic year each child produces a 'Gimme 5' which is 5 people within school they feel that they can trust and can turn to with any issue. This is revisited throughout the year.

- Mrs Delves, our SENDCo, works closely with an inclusion team which includes a speech and language therapist, educational psychologist, occupational therapist and family support worker who all work together to ensure specific interventions are delivered that support academic and emotional development. These are individually matched to a child's needs.

- A wide variety of listening systems are in place should children need an adult to talk to. Class teachers and TAs are the first port of call who may then refer to Becky Parr our family support worker or external professionals.

- For children with a very specific need we can offer additional counselling or play therapy.

- Visiting groups/speakers are invited into school to promote health, safety and well-being with the children.

- PE leaders and practitioners, extra-curricular and lunchtime activities offer support for all children and encourage teamwork and friendship building.

- St Anne's has a school council which ensures that the views of all children are listened to.

- Inhalers are kept within the classrooms in a red bag which is taken outside at playtimes and also taken on trips. Care plans are included so all staff know how to administer. Epipens are kept in the office but also in the classroom in which it may be required. We use 'Medtracker' which is an online platform where First Aid incidents are logged and parents are notified via emails/text message if their child has received First Aid. Further information can be found within the medical policy on our school website

- If your child has specific toileting requirements an Intimate Care Plan will be put in place.

What specialist services and expertise are available at, or accessed by the school?

- St Anne's can access specialist support from special schools for children with Social, Emotional and Behavioural Difficulties, children with learning difficulties and children with a diagnosis of Autistic Spectrum Disorder.
- The school receives support from an Educational Psychology Service, Occupational Therapy Service and the Speech and Language Therapy Service.
- We liaise closely with Early Help, CAMHS and MThrive to support families and children within school but also within the community.

What training do the staff supporting children and young people with SEND receive?

- The SENDCo attends Local Authority Briefings to keep up to date with any legislative changes in SEND.
- The SENDCo, teaching staff and support staff can access training through a variety of commissioned providers as well as from the local Catholic school partnership.
- All staff in the school receive training to meet the needs of all the children attending the school at any point in time. Examples of training include behaviour management, overview of play therapy, SaLT strategies, SEND updates, zones of regulation and restrictive intervention stategies..
- Staff are also trained to deliver specific mathematics and English interventions to support the learning of children with cognitive difficulties.

How will my child be included in activities outside the classroom including trips?

- Provision will be made for all pupils to access all areas of the curriculum including extra-curricular activities to the best of the school's ability.
- We will contact you before a planned activity if we think your child may require additional support to meet required health and safety standards.
- This may involve a specific risk assessment being completed to identify any additional support needs your child may have to ensure full participation.

How accessible is the school?

- St Anne's School is accessible and children or adults with mobility issues are able to move around and access all areas of the school. Accessibility policy on the school website.

How will the school support my child to join the school and how will the school support my child in transferring to the next stage of education?

- When considering a place at St Anne's you are encouraged to contact the school and make an appointment to meet with a member of staff. A member of the senior leadership team will do a pre admission meeting prior to a child starting school
- You will be invited to look around the school and meet with a senior member of staff.
- We will contact an Early Years setting, or other school your child has attended to gather information about their needs.

- We will contact any specialist services that support your child and if appropriate invite them to a Team Around the Child meeting (TAC meeting) at school to ensure that we are all working in partnership to achieve the best outcomes for your child.

- We support pupils moving to new settings and Key Stages by making opportunities available to them to attend the new setting wherever possible.

- We will develop a transition plan in partnership with you, your child, the new setting and specialist staff supporting your child to ensure that they enjoy a smooth transition. This may include transition books, photographs, additional visits etc.

How are the school's resources allocated and matched to a child's or young person's special needs?

- The school's SEND budget is allocated to meet the needs of the children on the SEND register.

- The progress and attainment of all children is tracked and resources are allocated according to need. Resources include physical resources as well as human resources e.g. staffing and support from services.

- The SEND budget is used to ensure that school staff are qualified and trained to support your child and to purchase specialist help if needed. For example an Educational Psychologist, Occupational Therapist, Speech and Language Therapist, behaviour support.

- We now have provision within each Key Stage to meet the needs of children with a high level of SEND. In EYFS we have the sensory room and Woodland room. In KS1 we have the Rainbow Room. In KS2 we have The Hive, our Resourced Provision as recognised by Manchester LA. Please see the website page for further information.

How is the decision made about what type and how much support my child receives?

- At St Anne's we constantly monitor and review all children's progress. Class teachers record any concerns they have regarding children on CPOMS; this is discussed in a weekly safeguarding meeting to ensure the best outcomes for all children.

- Class teachers attend Pupil Progress meeting each term which the SENDCo is part of, to ensure the correct strategies, resources and interventions are in place for each child.

- A meeting will then be arranged with the class teacher and parents to discuss the next steps if necessary.

- Parents may then be invited into school to set targets within a Support Plan.

- Parents will have the opportunity to ask questions and seek clarification if they so wish.

- If your child requires additional specialist support we will discuss with you, pathways to more specialist support and seek your permission for this to take place.

How are parents involved in the school? How can I be involved?

- St Anne's welcomes parental involvement in school life.

- We use Seesaw (online learning platform) to keep Parents informed of homework activities and ways to best support their child. This can be a 2 way communication between home and school.

- Parents are invited to regular coffee mornings organised by SENDCo and Becky Parr, family support worker

Parents evenings and SEND Review meetings are held throughout the year. These meetings provide opportunities for parents/carers to meet with class teachers to discuss progress, review support plans and set new targets.

- We are happy to offer individual appointments to discuss specific issues with you about your child's progress. This can be arranged via the office or class teacher.
- We encourage parents/carers to contact school and arrange an appointment if they are worried or concerned about any aspect of their child's learning or development.

Who can I contact for further information?

Headteacher Miss Laura Wordsworth

Deputy Headteacher: Mrs Gemma Regan

Assistant Headteachers: Mrs Lucy Ball and Mrs Emma Delves

SENDCo: Mrs Emma Delves

If you require more information about our school please go to our school website