



Ref: LJE.2018.Letters.004

# St Bernadette's Catholic Primary School

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26<sup>th</sup> September 2018

Dear Parent,

## Parent Conferences

For those new parents to St Bernadette's, during the Autumn term we hold Parent Conferences for parents and children to meet with their class teachers.

The purpose of the conferences are to see how well your child has settled into their new class and to discuss the various areas of focus for the future, to ensure that we can give you the best support possible in the education of your child.

The parent conferences this term will be:

Thursday 18<sup>th</sup> October 2018 - 3.45 pm until 6.45 pm (10 minute slots)

Monday 29<sup>th</sup> October 2018 - 8.30 am until 11.30 am (10 minute slots)

Attending your child's parent conference is vitally important for your child's learning. It is crucial that your child knows that home and school learning is a partnership. If possible, we would like your child to accompany you to the conference so that a meaningful discussion can take place between teacher, parents and child. The slots that you will be allocated will only last for 10 minutes. If you need more time to discuss any concerns or issues you have, please arrange to see your child's teacher at a separate time via a **message in your child's diary**. This will prevent teachers running late and parents having to wait a long time to see the teacher due to a backlog. Your child's exercise books will be available for you to see in the school hall either before or after your appointment at which time you will be taken to the designated room at the allocated time.

Please note that the class appointments that are available will be displayed outside each classroom or your child's teacher will have a clipboard with the times sheet for you sign up from Friday 28<sup>th</sup> September. Please sign your name next to the most suitable time for you to attend and if you have more than one appointment to make, please leave a ten minute slot between your appointments. Your class teacher will confirm this appointment with a confirmation slip attached inside your child's diary.

We hope that you find this appointment system convenient to you and that your conference with your child's teacher beneficial to the learning of your child.

Thanking you again for supporting us to help your child/ren achieve the very best they can.

Yours sincerely,

Mrs A Satterthwaite

Mrs K Pearson

Acting Headteachers



Headteacher: Mrs M T Holden BA (Hons)