



St Bernadette's Catholic Primary School

'Doing our best for God'

Date: Friday, 06 November 2020

Dear Parent/Carer,

We have some exciting news! From Monday, 16th November, we will be using a new system to book children's meals.

You will now be able to make meal choices with your child. Meals can be booked on ParentPay and will be on a three week cycle. Once the menus are on ParentPay, we will notify you so that you are able log on and make your choices. Please could you make your selections at least a week in advance, this will enable us to make sure that every child receives their choice of meal.

There will be the choice of two main meals, or a jacket potato or sandwich option for each day. There will also be a desert option.

We are attaching guides on how to book meals. It is the same process used to book Breakfast and After School Club sessions. Payment can be made on ParentPay in the normal way. If you are entitled to free school meals or your child is in Reception, Year 1 or Year 2, you will not be charged.

We are very excited to be using the new system as it will ensure that children have the ability to make their own choices and will be far more flexible than our current system. Our only stipulation is that once the meals have been booked, there will not be an option to make changes. This is because all selections will be passed to the school cook for her to process. If your child is absent from school, there will be no charge for meals that you have booked.

We will both be happy to help with any queries either by email or telephone. I know that some parents have not activated their ParentPay accounts as yet. As most of our school payment items are now on ParentPay, especially now that we have all the restrictions with Covid-19, we would like to encourage all parents to activate their accounts and use the system.

Please contact the office if you have any concerns with using ParentPay.

Yours faithfully,

Mrs Wells and Mrs Morris
School Office



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