



# St Edmund Arrowsmith Catholic High School

*Prepare the way of the Lord*

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## **VACANCY – SITE MAINTENANCE ASSISTANT**

**Hours of Work:** 37 hours per week, Full year

08.00am – 4.00pm (30 mins lunch) Mon- Thurs

08.00am – 3.30pm (30 mins lunch) Friday

Flexibility will be required as hours may change subject to the time of year and holiday periods.

Annual leave must be taken during school closure periods

**Salary:** **G3** (SCP 3) £18,562 - (hourly rate £9.62)

**Contract:** Permanent

**Start Date:** As soon as possible

**Closing Date:** **Monday 2 November 2020 at 12.00noon**

We are seeking to appoint a friendly and enthusiastic **Site Maintenance Assistant** to become an integral member of our highly competent site maintenance team.

For the right individual, this is an opportunity to join an established team who help to provide a safe, secure and maintained environment for all pupils and staff. This important role enables the school to function on a day-to-day basis and comply with all legal requirements in relation to health, safety and the environment.

To apply for the position please visit the school website: [www.arrowsmith.wigan.sch.uk](http://www.arrowsmith.wigan.sch.uk) to download an application form, which must be returned addressed to the Headteacher at the school address or via email to [recruitment@arrowsmith.wigan.sch.uk](mailto:recruitment@arrowsmith.wigan.sch.uk). If you require further information about the vacancy please contact Mrs P Lennon, Clerk to Governors, at the school on 01942 7286512 x 2223 or [PLennon@arrowsmith.wigan.sch.uk](mailto:PLennon@arrowsmith.wigan.sch.uk).

**The school is committed to safeguarding and promoting the welfare of children. Offer of employment is subject to safeguarding checks, including an Enhanced Disclosure and Barring Service clearance, pre-employment health check and references.**