



St Edmund Arrowsmith Catholic High School

Prepare the way of the Lord

VACANCY – SITE MAINTENANCE ASSISTANT

Contract:	Permanent				
Salary:	£19,650 - £20,852 (£10.18 - £10.80 hourly rate): Grade 4 (SCP 5)				
Hours of Work:	37 hrs per week, Full Year (See shift pattern below):- <table><tr><td><u>Week A</u></td><td>06.30am – 14.30pm (30 mins lunch) Mon- Thurs 06.30am – 14.00pm (30 mins lunch) Friday</td></tr><tr><td><u>Week B</u></td><td>11.00am – 19.00pm (30 mins break) Mon-Thurs 10.30am – 18.00pm (30 mins break) Friday</td></tr></table>	<u>Week A</u>	06.30am – 14.30pm (30 mins lunch) Mon- Thurs 06.30am – 14.00pm (30 mins lunch) Friday	<u>Week B</u>	11.00am – 19.00pm (30 mins break) Mon-Thurs 10.30am – 18.00pm (30 mins break) Friday
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Weekend working may be required subject to school events and will be on a rota basis. This will be paid on the basis of Time x 1.33 for Saturday and Time x 1.5 for Sunday. Flexibility will be required as hours may change subject to the time of year and holiday periods.

Annual leave must be taken during school closure periods.

Start Date:	August 2022
Closing Date:	Friday 8 July 2022 at 12.00noon

We are seeking to appoint a friendly and enthusiastic **Site Maintenance Assistant** to become an integral member of our highly competent site maintenance team.

For the right individual, this is an opportunity to join an established team who help to provide a safe, secure and maintained environment for all pupils and staff. This important role enables the school to function on a day-to-day basis and comply with all legal requirements in relation to health, safety and the environment.

We are a forward-looking and flourishing school, well regarded for the excellence of our academic achievement and the high level of motivation of pupils and staff. Visitors to our school never fail to comment on our respectful students, the positive team ethos amongst staff and the friendly welcome that they receive.

It really is worth applying for this post and joining somewhere special.

To apply for the position please visit the school website: www.arrowsmith.wigan.sch.uk to download an application form, which must be returned addressed to the Headteacher at the school address or via email to recruitment@arrowsmith.wigan.sch.uk. If you require further information about the vacancy please contact Mrs P Lennon, Clerk to Governors, at the school on 01942 7286512 x 2223 or PLennon@arrowsmith.wigan.sch.uk.

The school is committed to safeguarding and promoting the welfare of children. Offer of employment is subject to safeguarding checks, including an Enhanced Disclosure and Barring Service clearance, pre-employment health check and references.