# **JAKE STARKIE**

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#### **Personal statement**

A highly motivated and hardworking individual, who has recently completed their GCSE examinations and hoping to achieve passes in 9 subjects including English, Maths and Science. Seeking an apprenticeship in the engineering industry to build upon a keen technology and engineering interest and start a career as a maintenance engineer. Mechanically minded, with a methodical approach to working and an eagerness to learn and develop personal skills in a practical setting.

# **Education**

St Edmund Arrowsmith Catholic High School, Rookery Ave, Wigan, WN4 9PF

(2016 - 2021)

GCSE's:	Combined Science	4 / 4	Maths	5
	<b>English Literature</b>	6	English Language	6
	French	4	Geography	5
	Design Technology	6	<b>Religious Education</b>	5

BTEC: Sports Studies Level 2 Merit

# **Skills**

Problem solving and numeracy skills

Communication skills, both written and verbal, developed through work

Flexibility

Proficiency in all areas of Microsoft Office, including Outlook, Excel, Word, Teams, PowerPoint Good team skills taking different roles within the team as required

# **Work Experience**

#### Part-time Temporary Sales Assistant, Electro-factors, Wigan Lane, WN4 6AX

(September 2020 – Present) Dealing with customer enquiries both face to face, telephone and online, picking orders in the warehouse, handling cash / payments, keeping work station clean and tidy, using computer including word, excel and outlook.

### Wigan Police Station (Workplace Challenge)

(Summer 2020) 1 day spent learning about the police as a careers project from school: met key members of local Police Station to learn about their day-to-day work, learned about the different departments located within the local Police Station and interviewed newly qualified Police Officer to learn about training and qualifications required for the police and what personal skills and qualities are useful.

#### **Voluntary / Charity work**

Raised money for Derian House Children's Hospice each year through school form baking cakes and selling them to pupils. We raised over £100 each year. My role was to organise the tables and locations around the school for selling the cakes meeting the maximum pupil traffic.

#### **Hobbies & Interests**

Over the last six years I have taken part in Go Karting and racing all around the North West with my dad and brother. This has triggered a passionate interest in mechanics and learning about the engine and bodywork of the Kart to make quick but durable repairs during the race and more durable, long-term repairs in between races. I reached the National Finals during 2018 but did not win any competitions but it was a big honour to be there. I have medalled quite a lot during my 6 years both locally and regionally. I go to the gym during winter to keep fit and take a keen interest in football when I am not racing.

#### References

Available on request.