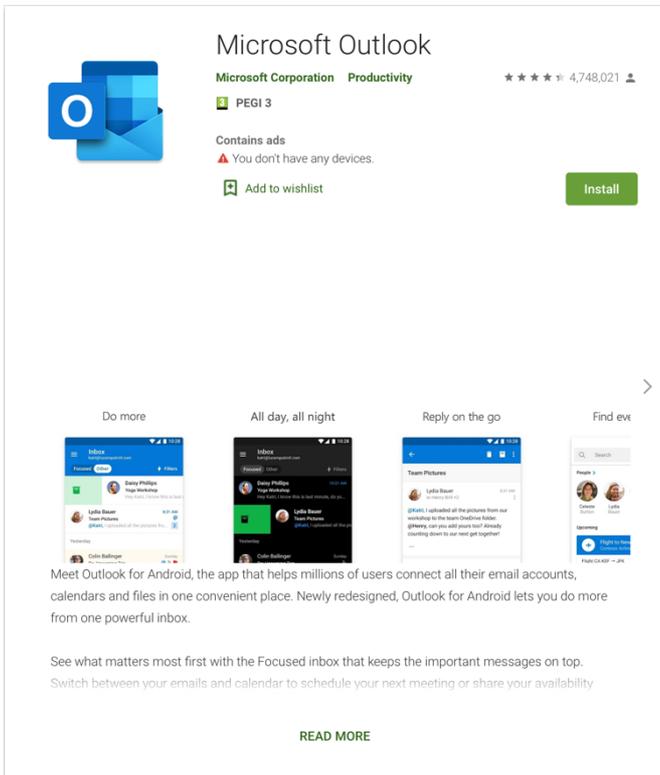
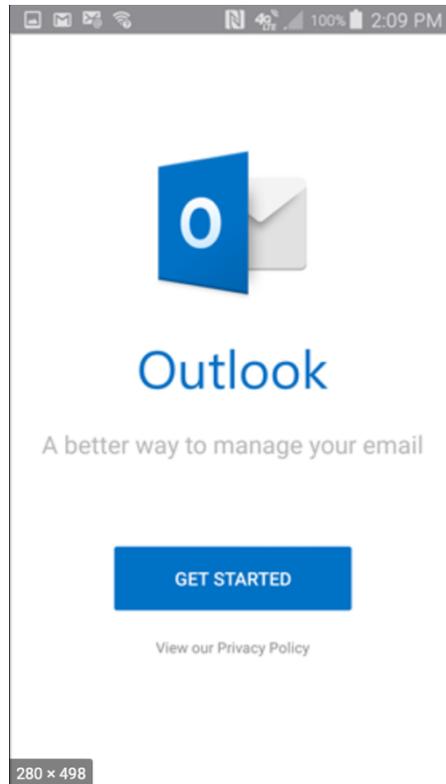


How to download Microsoft Outlook App on your mobile device/tablet?

1. On your mobile device or tablet, go to the Google Play Store, App Store or equivalent and download the Microsoft Outlook app
2. Once the download has finished click on the app to install it
3. Tap Get Started
4. Enter your school email address (e.g. jsmith@arrowsmith.wigan.sch.uk) and then tap Continue....
5. When prompted to choose an account type, tap Office 365
6. Enter your email address and password and tap Sign In



The screenshot shows the Google Play Store page for the Microsoft Outlook app. At the top left is the Outlook logo. To its right, the text reads "Microsoft Outlook", "Microsoft Corporation Productivity", and a 4.5-star rating with 4,748,021 reviews. Below this, it says "PEGI 3" and "Contains ads You don't have any devices." There is an "Add to wishlist" button and a green "Install" button. Below the main header, there are four preview cards: "Do more", "All day, all night", "Reply on the go", and "Find ev". Below these cards is a paragraph of text: "Meet Outlook for Android, the app that helps millions of users connect all their email accounts, calendars and files in one convenient place. Newly redesigned, Outlook lets you do more from one powerful inbox." followed by another paragraph: "See what matters most first with the Focused inbox that keeps the important messages on top. Switch between your emails and calendar to schedule your next meeting or share your availability." and a "READ MORE" link.



The screenshot shows the Outlook app splash screen. At the top, there is a status bar with icons for signal, Wi-Fi, battery, and time (2:09 PM). The Outlook logo is centered at the top. Below it, the word "Outlook" is written in a large blue font. Underneath, the tagline "A better way to manage your email" is displayed in a smaller grey font. A large blue button with the text "GET STARTED" is centered below the tagline. At the bottom, there is a link that says "View our Privacy Policy". In the bottom left corner, there is a small grey box with the text "280 x 498".