



# St Edmund Arrowsmith Catholic High School

*Prepare the way of the Lord*

Rookery Avenue,  
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3 September 2024

Dear Parent/Carer

On behalf of everyone in school, we hope that you have all had a wonderful summer holiday and extend a warm welcome back at the start of our new school year. There are just a couple of items I would like to bring to your attention.

### **School Street**

Just a reminder that Rookery Avenue is a 'school street' between the hours of 8.00am - 9.00am and 2.45pm - 3.45pm, which means that no cars are allowed between these times. The designated drop off/pick up point is at St Oswald's Church car park (on St Oswald's Road, WN4 9NP), which is less than a 4-minute walk into school. I would politely ask all parents and carers to please help us with traffic congestion around school by only using this designated drop off/pick up point. Many thanks for your continued co-operation.

### **Management Information System (ARBOR)**

This is our main source of communication with you and if you have not already done so, please download it onto your mobile device. If you have any issues getting access to ARBOR, please email [arborsupport@arrowsmith.wigan.sch.uk](mailto:arborsupport@arrowsmith.wigan.sch.uk) and we will do our very best to help.

### **Mobile Phones**

I will write to you again next week with a more detailed explanation of our Mobile Phone Policy to remind you, but for now I would politely ask you to speak to your child(ren) and reinforce that if they choose to bring one into school they **MUST TURN THEIR MOBILE PHONE OFF WHEN THEY WALK INTO SCHOOL** and **ONLY TURN IT BACK ON WHEN THEY ARE OUTSIDE THE SCHOOL GATES**. This is the only way you can be sure they will not have their mobile phone temporarily confiscated.

### **School Uniform**

I am delighted that the vast majority of pupils have attended the first day of the school year adhering to our uniform code. I would politely ask that you reinforce this at home to prevent the sanctions in school which come with non-adherence to the uniform code. All the information is detailed on page 21 of the Pupil Planner.

### **Open Evening**

Our Open Evening will take place on **Thursday 26 September 2024** and advance notice for your diaries that school will close at **1.10pm** on this day. You will receive detailed information closer to the time. If there is anything we can help you with at the start of term, please do not hesitate to get in touch with us.

Yours faithfully

**M J DUMICAN**  
Headteacher