



St Edmund Arrowsmith Catholic High School

Prepare the way of the Lord

Rookery Avenue,
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B.A. (Hons), PGCE, NPQH, MSc, MEd

8 February 2024

Dear Parent/Carer

Y7 PARENTS' EVENING – THURSDAY 29 FEBRUARY 2024

You are invited to attend a meeting for parents/carers of Year 7 pupils to discuss your son or daughter's progress.

Pupils are expected to attend this meeting in their uniform with their parents, which will take place on **Thursday 29 February 2024** from **4.30pm to 7.30pm**.

An appointment system will be in place which will help to alleviate queuing time. Pupils will be asked to make appointments with their subject teachers via an appointment card and it would be useful if you could let your child know what times you are available, so that they can arrange these appointment times to suit you. Appointments are scheduled to last for **3-minutes**. If you wish to discuss issues other than your child's progress, please contact the school to make a separate appointment.

On receipt of the reply slip (below) your child will be issued with the appointment card. It is then their responsibility to ensure they make appointments with staff which are at times which are appropriate for you. It may also be worth taking a photograph on your phone of your child's appointment card in case it becomes lost.

If travelling by car, a one-way system will be in place, which will direct cars to enter Rookery Avenue and leave via Townfield Avenue. Additional parking is available on the tennis courts at the rear of the school (accessed via St Oswald's Road). **Please can I respectfully ask that parents park on the staff car park at the front of school rather than on the roads surrounding the school to allow flow of traffic and minimise disruption for our neighbours.**

I would appreciate it if you would kindly complete the reply slip below and return it to your child's form teacher no later than **Thursday 15 February 2024**.

Yours faithfully

L ALVARADO (MRS)
Director of Learning Y7

Please return to your Form Teacher: Y7 Parents' Evening: Thursday 29 February 2024

Return by 15/02/2024

NAME OF PUPIL: _____ FORM: _____

I / We* / **will / will not*** be attending the Y7 Parents' Evening on Thursday 29th February 2024. (*delete as appropriate)

NAME OF PARENT/CARER: _____

SIGNATURE: _____ DATE: _____