

Rookery Avenue, Ashton-in-Makerfield, Wigan, WN4 9PF Telephone: 01942 728651 Email: office@arrowsmith.wigan.sch.uk Web: http://www.arrowsmith.wigan.sch.uk Headteacher: Mr. M. J. Dumican B.A. (Hons), PGCE, NPQH, MSc, MEd

March 2022

Dear Parent/Carer

You are cordially invited to a meeting for parents/carers of Year 8 pupils to discuss your child's progress. Pupils are expected to attend this meeting which will take place on **Thursday 24 March 2022**, from **4.30pm to 7.30pm**.

Unlike most other year groups' parents' evenings, this meeting will **take place in school**. We have made this decision because we recognise the lack of opportunities that the Year 8 cohort's families have had to physically visit the school setting and personally meet with staff. Whilst we understand that the virtual world has allowed our families to connect with St Edmund Arrowsmith, we wanted to use this occasion for parents to strengthen this connection and to make up for lost opportunities when COVID restrictions were in place.

In an attempt to alleviate overcrowding and to cut down on queuing time, an appointment system is being arranged. Pupils will be given a blank appointment card, which they will present to their teachers so that they can fix a mutually acceptable time. Meetings will take place in teacher classrooms.

A large number of parents will be attending this meeting and therefore interviews are scheduled to last for <u>only</u> <u>three minutes</u>. The purpose of the evening is to discuss your child's progress and effort in all subject areas. If you wish to discuss issues other than your child's progress, please either contact your child's form tutor, Mrs Doolan or Mr Cotton to arrange a different appointment time.

With regards to parking, may I respectfully ask that parents park on the staff car park at the front of school rather than on the roads surrounding the school. There will be a one-way system in operation during the evening to alleviate congestion around the school. Cars may enter Rookery Avenue, but must leave via Townfield Avenue, as directed. Please refrain from parking in the adjacent streets to allow flow of traffic and minimise disruption for our neighbours.

I would appreciate it if you would kindly complete the reply slip below and return it to your child's form teacher by **Friday 18 March 2022**.

Yours faithfully

A Doolan

Mrs A Doolan Year 8 Senior Learning Co-ordinator.

REPLY SLIP – Please return to your Form Tutor FAO Mrs Doolan (SLC Y8) Y8 Progress Meeting – Thursday 24 March 2022

STUDENT NAME: \_\_\_\_\_

FORM: \_\_\_\_\_

I/We\* will/will not\* be attending the Y8 Parents' Evening on Thursday 24 March 2022 \*please amend accordingly

Signed: \_\_\_\_\_

Parent/Carer