



St Edmund Arrowsmith Catholic High School

Prepare the way of the Lord

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15 January 2024

Dear Parent/Carer

I would like to invite you to the **Year 9 Parents' Evening** on **Thursday 1 February 2024** from **4.30pm – 7.30pm**. It will be a face-to-face event, unlike other Parents' Evenings that you have had in the past. We also ask that your son/daughter attend with you, (wearing full school uniform).

This **Parents' Evening** will be held 2 weeks after our Y9 Guidance Evening, at which you will have received information about the options process, including an options form. Therefore, it is hoped that the evening will provide you with the perfect opportunity to discuss specific details about your child's suitability for the courses on offer at GCSE with their class teachers. I would encourage and recommend that you familiarize yourself with the options booklet and your child's latest exam scores (achieved just before the Christmas holidays) as a focus point for your discussions and questions.

Please note: that options forms may not be submitted until **after** Parents' Evening, as we believe subject-specific discussions between teacher, child and parents are integral to the options process.

An appointment system will be in place which will help to alleviate queuing time. Pupils will be asked to make appointments with their subject teachers via an appointment card and it would be useful if you could let your child know what times you are available, so that they can arrange these appointment times to suit you. Interviews are scheduled to last for **3-minutes**. If you wish to discuss issues other than your child's progress, please contact the school to make a separate appointment.

On receipt of the reply slip (below) your child will be issued with the appointment form. It is then their responsibility to ensure they make appointments with staff which are at times which are appropriate for you. It may also be worth taking a photograph on your phone of your child's appointment sheet in case it becomes lost.

If travelling by car, a one-way system will be in place, which will direct cars to enter Rookery Avenue and leave via Townfield Avenue, (follow signage directions). Additional parking is available on the tennis courts at the rear of the school (accessed via St Oswald's Road) and also on St Oswald's church car park (WN4 9NU) which is a 3-minute walk to school. Please refrain from parking in the adjacent streets to allow flow of traffic and minimise disruption for our neighbours.

If you have any questions or queries, then please do not hesitate to get in contact with me.

Yours faithfully

D Halliwell

D HALLIWELL
Y9 Senior Learning Coordinator

REPLY SLIP: Y9 PARENTS' EVENING: THURSDAY 1 FEBRUARY 2024

Please return to your child's Form Tutor

NAME OF STUDENT: _____ FORM: _____

I confirm that I/we will be attending the **Year 9 Parents' Evening** on **Thursday 1 Feb 2024**

NAME OF PARENT/CARER: _____

SIGNATURE: _____ DATE: _____