



St Edmund Arrowsmith Catholic High School

Prepare the way of the Lord

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Headteacher: Mr. M. J. Dumican
B.A. (Hons), PGCE, NPQH, MSc, MEd

January 2023

Dear Parents/Carers

Y9 PARENTS' EVENING – THURSDAY 2 February 2023

You are invited to attend a meeting for parents/carers of Year 9 pupils to discuss your son or daughter's progress. As this is such a crucial event for your son or daughter, we have decided that this event will take place **in school**.

Pupils are also expected to attend this meeting which will take place on **Thursday 2 February 2023** from **4.30pm to 7.30pm**.

There will be some **key differences** from previous parents' evenings, which are set out below:-

- Appointments should be made through Synergy. Please use the attached '**Booking System**' information guide and follow the instructions on how to book each appointment.
- Appointments will be held in the main hall, gym and drama studios. Parents will be given a plan of allocated department stations on arrival.
- Appointments **must stick** to the 3-minute time limit to avoid congestion.
- If there are any issues that parents would like to discuss further but are unable to do so in the 3-minute time slot, members of the Senior Leadership Team will be available in the school foyer to assist.

Please can I respectfully ask that parents park on the staff car park at the front of school rather than on the roads surrounding the school to allow flow of traffic and minimise disruption for our neighbours.

I would appreciate it if you would kindly complete the reply slip below and return it to your child's form teacher as soon as possible.

Yours faithfully

A Doolan

A DOOLAN (Mrs)
Director of Learning Y9
Associate Assistant Headteacher

Please return to your Form Tutor: YEAR 9 PARENTS' EVENING: Return by Friday 27 January 2023

NAME OF STUDENT: _____ FORM: _____

***I/*We will / will** not be attending the Y9 Parents Evening on Thursday 2 February 2023

** delete as appropriate*

Signed _____

Parent/Carer