



ST GREGORY'S CATHOLIC PRIMARY SCHOOL

SCHOOL CHARGING AND REMISSIONS POLICY

INTRODUCTION

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis.

CHARGING POLICY

Activities without charge

There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- Instrumental and vocal music tuition for pupils learning individually or in groups, unless the tuition is provided at the request of the pupil's parent / carer;
- entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school.

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- any children of parents who do not wish to contribute will not be treated any differently;
- where there are insufficient contributions to make the activity viable then the activity will be cancelled.

All requests to parents for voluntary contributions will make it clear that the contributions are voluntary and that there is no obligation to contribute.

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- educational or other activities provided wholly or mainly outside school hours which are not:
 - (a) part of the National Curriculum;
 - (b) part of a syllabus for a prescribed public examination which the pupil is being prepared for at school;
 - (c) part of religious education.
- board and lodgings on residential visits including but not limited to Y6 Hothersall Lodge residential visit – see attached Schedule.
- cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.
- cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school.
- provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers including but not limited to keyboard and woodwind tuition lessons – see attached Schedule
- extended day services offered to pupils (Gregory's Gang) including but not limited to Breakfast Club and After School Club which are the responsibility of the Governing Body.

Remissions Policy

- Charges for 'chargeable activities' may also be fully or partly remitted. Where appropriate Governors may approve the use of the delegated budget and other funding streams such as Pupil Premium to allow 'chargeable activities' to be fully or partly remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

2019/20 SCHEDULE OF CHARGES

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- Hothersall Lodge Y6 4 night residential to include board, lodgings and activities £336.00.
 - Keyboard Tuition weekly 30 minute lesson on a 1:4 ratio £5.00 per lesson (term time only).
 - Woodwind Tuition weekly 30 minute lesson on a 1:3 ratio £5.00 per lesson (term time only).
 - Gregory's Gang Breakfast Club £3.50 per session – 7:45am to 8:55am Monday to Friday term time.
 - Gregory's Gang After School Club £7.00 per session (£6.50 for siblings) – 3:15pm to 6:00pm Monday to Friday term time.

February 2013

Reviewed February 2015

Reviewed June 2016

Reviewed November 2018

Reviewed September 2020