



St Joseph's Catholic Primary School

Headteacher: Mrs Louise Bury B. Ed
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Archdiocese of
Birmingham

11th September 2019

'Success is where preparation and opportunity meet'

Dear Parents and Carers

Changes to Extra Curricular Clubs for September 2019

At St Joseph's we are very fortunate to offer so many extra-curricular activities for our children. The number of clubs we offer has grown each year and we are proud to offer so many wonderful opportunities. I am sure you can appreciate the amount of organisation and hard work that goes into running each club. Our aim is to maintain a high level of participation whilst making the process manageable for all concerned. The good news is that for this term we are trialling a new online booking system called Participant UK meaning that all extra-curricular activities will be bookable and payable online.

Please note that the school office will NOT be able to take booking details or cash payments for clubs, this must be completed online.

You will be able to access the online booking system via the school website under the 'clubs' section at the top of the web page, you do not need a special password or login.

Bookings will go live on **Monday 16th September at 8am** and will be open **until 1pm on Thursday 19th September**. This is the only time you can book a club and no bookings will be accepted after this date.

The online system will display a full list of clubs including information on what the club entails, the relevant school year the club is open to, the cost of the club, how many spaces are available (which updates as places become booked) and the dates each club will run from and to. Clubs will NOT run the week before we break up for a school holiday or the week we return to school from a holiday.

Please make your selections carefully and discuss them with your child. This will ensure that they know what club they are signing up for and that they want to participate fully in that club. Please also pay particular attention to the year groups that the club is available to. Only children from these year groups are allowed to book a place on the club. This ensures that the delivery is age appropriate.

To book a place for your child you simply click the relevant club, fill in your child's details and then enter your payment details, you are able to make multiple selections. Once the payment has been made your child's place is booked, you will receive an email confirmation of your payment and booking. You will not receive further confirmation from school so please keep this safe.

If your child is entitled to Free School Meals (not Universal Free School Meals in Key Stage 1) then you will receive a text message with further instructions.

As with every new venture questions will arise. To try to help you with this, we offer the opportunity for you to come into school tomorrow morning where Mrs Boswell will show you the system and answer any questions you may have. Please come to the school office for 9.00am.





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We hope you will agree that this is an exciting development and one that will hopefully prove to be invaluable as we continue to grow and seek more opportunities for your children to experience a wide variety of extra-curricular experiences.

Yours in Faith and Partnership

Mrs Bury
Headteacher

