



St Joseph's Catholic Primary School

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Dear Parent/Carer

Improving School Communications with ParentMail and the ParentMail App

Communicating with parents and carers is an important part of what we do, making sure you get the correct information about school news, activities and things that really matter is something we care about.

We already use ParentMail to communicate with you via text message and email, some additional benefits the system has to offer are:

- Use a free mobile app on Android and iOS to pick up school messages instantly.
- An account simply for school messages (away from your busy email inbox!)
- Connect to other schools, nurseries or clubs that use ParentMail.
- Highlight important messages or archive old messages to make life easier.
- Messages can be sent directly to Mums, Dads and Carers.
- Booking of Parent Evening appointments via Parent Evening Manager.

From February this year we will be using Parents Evening Manager on ParentMail this will enable you to book your parents evening appointments from your smartphone, tablet or computer via the ParentMail App.

To download the app you must first register with ParentMail. Registering is very easy! Over the next few days you will be sent either an email and/or text message from ParentMail, when you receive this please just follow the instructions in the message.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

Once registered, if you have an Android or Apple smartphone to download the App simply search for "ParentMail" in your App store.

If you need any additional information or assistance, please visit the help site: www.parentmail.co.uk/help/parenthelp/ or if you have not received any contact from ParentMail within 7days please contact Kim Hunt in the school office.

Yours sincerely

Mrs Bury
Head Teacher

