## KS2 Acceptable use agreement (pupils and parent/carers)

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| ACCEPTABLE USE OF THE SCHOOL’S ICT SYSTEMS AND INTERNET: AGREEMENT FOR PUPILS AND PARENTS/CARERS  |
| **Name of pupil:**  |
| **I will read and follow the rules in the acceptable use agreement policy.** **When I use the school’s ICT systems (like computers) and get onto the internet in school** **I will:** * Always use the school’s ICT systems and the internet responsibly and for educational purposes only
* Only use them when a teacher is present, or with a teacher’s permission and only for the reason a teacher has told me I can use them.
* Keep my usernames and passwords safe and not share these with others
* Keep my private information safe at all times and not give my name, address or telephone number to anyone without the permission of my teacher or parent/carer
* Tell a teacher (or sensible adult) immediately if I find any material which might upset, distress or harm me or others (or if I am not sure about whether something might be inappropriate)
* Always log off or shut down a computer correctly when I’ve finished working on it
* **I will not:**
* Access any inappropriate websites including: social networking sites (such as YouTube) and gaming sites unless I have been told to by a teacher.
* Open any attachments in emails, or follow any links in emails, without first checking with a teacher
* Use any inappropriate language when communicating online, including in emails
* Create, link to or post (share) any material that is inappropriate or could be reasonably considered inappropriate.
* Log in to the school’s network using someone else’s details
* Arrange to meet anyone in real life without first consulting my parent/carer, or without adult supervision

**I agree that the school will monitor the websites I visit and that there will be consequences if I don’t follow the rules, such as removal of access to ICT equipment.** |
| **Signed (pupil):**  | **Date:**  |