

St Joseph's

Pre-School Admission Policy



Applications will be ranked within the Admission Criteria with precedence given in order of application, with priority given to those requesting their full funding entitlement. A minimum of three sessions a week is required (9 hours).

Admissions Criteria:

1/Baptised Catholic children (see Note 2 below) who are in the care of a local authority (looked-after children) or provided with accommodation by them (e.g. children with foster parents) (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

2/ Baptised Catholic children (see Note 1 below) who have a brother or sister (see Note 2 below) attending St. Joseph's Catholic Primary School at the time of admission.

3/ Baptised Catholic children (see Note 1 below).

4/ Non-Catholic children who have a brother or sister (see Note 2 below) attending St. Joseph's Catholic Primary School at the time of admission.

5/ Non-Catholic children.

Note 1

For a child to be considered as Catholic, evidence of Catholic Baptism will be required. For a definition of a Baptised Catholic, see Pre-School Admissions Policy. Those who face difficulties in producing written evidence of Catholic Baptism should contact their Parish Priest.

Parents making an application for a Catholic child should provide a copy of the Baptism certificate, attached to the application request. If you do not provide the information, this is likely to affect your child's chance of being offered a place at this Pre-School.

Note 2

For all applicants the definition of a brother or sister is:

- A brother or sister sharing the same parents
- A half-brother or half-sister, where two children share one common parent
- A step-brother or step-sister, where two children are related by a parents' marriage or where they are unrelated but their parents are living as partners.
- Adopted or fostered children

The children must be living permanently in the same household.

Parents will be notified by letter, the term before the child is due to start, informing them if they have been successful in securing a place.

Oversubscription Criteria:

If there is over-subscription, then children will be put on to a waiting list, following the admissions criteria.

St Joseph's

Pre-School Place Request



Telephone 01905 755279

Child's Full Name:

Date of Birth:

Title: (Parent/Carer)		
Name: (Parent/Carer)		
Address:		
Post Code		
Home telephone number:		
Mobile telephone number:		
Is the above named child a Baptised Catholic?	YES	NO
Is the certificate of Catholic Baptism attached?	YES	NO
Does the above named child have a brother or sister attending St. Joseph's Catholic Primary School at the time of admission into Pre-School?	YES	NO
	Name and Year	

Please indicate when you would like your child to start Pre-School:					
September		January		April	Year.....

Early Years Government Funding.

My Child is not Funded.	2 Year Funded Child 15 Hours	3 and 4 Year Funded Child 15 Hours	3 and 4 Year Funded Child 30 Hours

Please indicate below Sessions/Days required.

Days	Breakfast Club 8.00am-8.45am £3.50 or 45 minutes free funding	Morning Session 8.45am - 11.45am £14.00 or 3 hours free funding	Midday Session 11.45am - 12.15pm £2.50 or 30 minutes free funding	Afternoon Session 12.15pm - 3.15pm £14.00 or 3 hours free funding
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

Please note you will need to provide a healthy lunch box if your child attends a midday session.

I have attached a copy of my child's birth certificate	Tick below

PRINT NAME:

PARENT SIGNATURE: DATE: