



St Joseph's Catholic Primary School & Pre-School



Headteacher: Mrs Louise Bury B. Ed
Chedworth Drive, Warndon, Worcester WR4 9PG
Telephone 01905 452772

Email: office@st-josephs-pri.worcs.sch.uk - Website: www.stjosephsworcester.co.uk

Archdiocese of
Birmingham

5th September 2024

Dear parents and carers

Welcome back to you all. It has been so lovely to see the children back in school looking so grown up and smart in their uniforms. A huge welcome to our reception children who have settled in really well.

We are now officially part of the Emmaus Academy Company as you will see from our new sign. Nothing will change for the children or yourselves apart from the letter head and school branding in due course. There is no need to change any uniforms.

It is my responsibility to inform you about the developments in Attendance, that irregular and low attendance is now recognised as a safeguarding concern. Below is a copy of the table that appears in our new Attendance Policy which will be uploaded to our website in the coming days. Any child arriving after the closure of morning or afternoon registration will be coded as an unauthorised absence. We will continue to communicate with you and support where necessary to ensure that your child is in school and happy to learn. We are a team!

Year Group(s)	Morning Registration starts at:	Present mark received until:	Morning Registration closes at:	Afternoon Registration starts at:	Present mark received until:	Afternoon registration closes at:
Years 5/6	8:30am	8:40am	9:00am	1:25pm	1:35pm	1:55pm
Years 3/4	8:30am	8:40am	9:00am	1:20pm	1:30pm	1:50pm
Year 2	8:45am	8:55am	9:15am	1:10pm	1:20pm	1:40pm
Year 1	8:45am	8:55am	9:15am	1:05pm	1:15pm	1:35pm
Rec	8:45am	8:55am	9:15am	1:00pm	1:10pm	1:30pm

A summary of your role is below...

- Support the school's ethos that school attendance is of paramount importance.
- Notify the school if your child is unwell or unable to attend school for any reason as soon as possible on the first day of any absence but by 9am at the latest and on the morning of every additional day via the ParentMail app or by telephoning the school absence line on 01905 452772, option 1. Parents can also email the school office: jow_office@emmausmac.com.
- Arrange appointments for your child outside normal school sessions and collect your child from school for any appointment that is unavoidable during school time. **Advance notice is required for medical or dental appointments during the school day and must be supported by providing the school with sight of, or a copy of, the appointment card or letter – only then will the absence be authorised.**





St Joseph's Catholic Primary School & Pre-School



Headteacher: Mrs Louise Bury B. Ed
Chedworth Drive, Warndon, Worcester WR4 9PG
Telephone 01905 452772

Email: office@st-josephs-pri.worcs.sch.uk - Website: www.stjosephsworcester.co.uk

Archdiocese of
Birmingham

- Make every effort to ensure that, if appointments are to be taken in school time, they are before 9:30am so that your child is in school by 9.30am or the appointment is after 2pm.
- Arrange to collect your child from school whenever they are deemed unfit to remain during the school day.
- Keep requests to remove your child from school during term time to a minimum as the Principal can only authorise leave of absence in exceptional circumstances and if the leave request is granted, the Principal will determine the length of time that the learner can be away from school. However, leave is unlikely to be granted for the purposes of a family holiday.
- Must provide accurate and up-to-date contact details.
- Understand your responsibility for updating the school if their details change.
- Must provide the school with more than one emergency contact number.
- Fully cooperate with the attendance processes in place. A range of legal interventions may be put into place once all other avenues have been exhausted.

If you have any questions then please contact the school office or speak to myself or Miss Annese on the playground.

You will see from the school dates that there is already a lot happening. We will as always keep you updated regularly on what is happening here in school.

Yours in faith and partnership

Mrs Louise Bury
Principal





St Joseph's Catholic Primary School & Pre-School

Headteacher: Mrs Louise Bury B. Ed
Chedworth Drive, Warndon, Worcester WR4 9PG
Telephone 01905 452772

Email: office@st-josephs-pri.worcs.sch.uk - Website: www.stjosephsworcester.co.uk



Archdiocese of
Birmingham

Diary Dates

SEPTEMBER	
Friday 6 th	8:45am Year 1 & 2 Stay and Read begins
Monday 9 th	One World Week
	Donation week for second hand items & prizes to sell at the Autumn Fête Please start collecting at home, but please do not bring in to school until this week of the new term.
Sunday 15 th	11:00am FHC Commitment Mass
Wednesday 18 th	Individual and Sibling School Portraits by Robin Sandry Photography
Thursday 19 th	Individual and Sibling School Portraits by Robin Sandry Photography
Friday 20 th	9:15am Reception Summer Pudding Assembly – Parents Welcome
	Years 1 – 6 Certificates in Classrooms (no parents this week please)
Sunday 22 nd	11:00am Confirmation Commitment Mass
Monday 23 rd	Year 5 Swimming begins
Tuesday 24 th	Flu Vaccinations for YR – Y6
Thursday 26 th	9:30am Sacramental Journey for Pre-School – Parents Welcome
	5:00 – 8:00pm BEO Open Evening
Friday 27 th	Friends Non-Uniform Day - Bottle donations for the Autumn Fête
OCTOBER	
Wednesday 9 th	Year 1 Trip to Hartlebury Castle
Saturday 12th	Parish/School Autumn Fête - Please save the date!!!
Sunday 13 th	11:00am Children's Mass
Tuesday 15 th	St Joseph's Open Day 9:00am – 1:00pm and 1:30pm – 2:45am
Wednesday 16 th	Year 6 Trip to Hartlebury Castle
Friday 18 th	Y3 Trip to Theatre – Awful Auntie

