



# St Joseph's Catholic Primary School

Headteacher: Mrs Louise Bury B. Ed  
Chedworth Drive, Warndon, Worcester WR4 9PG  
Telephone 01905 452772  
Email: office@st-josephs-pri.worcs.sch.uk  
Website: www.stjosephsworcester.co.uk



Archdiocese of  
Birmingham

Dear Parents and Year 1

2<sup>nd</sup> June 2020

***'As one piece of iron sharpens another, so friends keep each other sharp.'* Proverbs 27:17**

This week is the first week of the Summer term, and in any 'normal' circumstances your children would have been in school and having lots of summer curriculum fun. We really are missing the children and are excited to bring back our school, piece by piece but in the safest way we can. I thank you all for working with them on their home learning over these last weeks.

Following the Government's announcement, I wanted to plan for a progressive and sustainable approach to wider re opening. The planning for the return of the Preschool, Reception, Year 1 and Year 6 has been risk assessed and decisions about phasing, timing and management made, based on the outcomes of risk assessments. Year 1 will be the next year group to return on 8th June and this letter is to inform you of the decisions that have been made and to assure you that the highest priority and consideration is the safety and wellbeing of your children, yourselves and the school staff. I cannot stress that enough to you.

We have decided that Year 1 children will return in their PE uniform (black shorts, white round-neck top and trainers.) If your child left their PE kit in school and you wish to collect it prior to starting back, please contact the school office to arrange collection. Any PE kit/clothing not collected by the end of next week, 12th June, will be disposed of. This is in line with hygiene guidance.

Your child/children have been grouped A & B by Miss Dean and Miss Farmer. In line with Government guidelines, these groups will be no more than 15 pupils. Year 1 will be returning on a rota-based system to ensure social distancing. **Group A** will attend school **Monday and Tuesday** and **Group B** will attend school **Wednesday and Thursday**. If you responded 'yes' to the parent survey, then you will be sent your child's group information via text today confirming the group and the days. If you have not received a text with your child's group and did respond 'yes' to returning, then please contact the school.

All teaching in school will be in line with what is on the website for that specific day. There will be a curriculum priority on nurture, wellbeing and PSHE in the light of the situation. The timetable will include designated times for hand washing. Both Miss Dean and Miss Farmer will be with their class groupings on their respective days. It is important that the children come in clean clothes every day.

Provision will remain for key worker and vulnerable children Monday to Friday. In line with Government guidelines if your child is currently accessing this provision then you will need to decide if you wish for them to join to their class group (for 2 days) or continue accessing the provision (up to 5 days). They cannot access both to avoid cross contamination. Please contact school office to clarify your decision.

If you stated that you wouldn't be sending your child back on the parent survey and change your mind, you cannot just send your child in. You must telephone the school to communicate this and then we will review this on the Friday of that week as part of our health and safety risk review and forward planning process.

The school site has been assessed to ensure that both inside and outside is used effectively to ensure the safety of all pupils and to support and help them with social distancing measures. We all know that children find it difficult to social distance and they will not be punished in any way if they do 'hug' a teacher and of course in the event of first aid they will be given the care and attention that they always have had but the teacher will wear PPE to protect themselves and the child. Social distancing will be modelled at all times this to help them to keep themselves safe. Year 1 classrooms have been laid out to ensure as far as is possible, 2-metre gaps are in place. I cannot guarantee that it is exactly 2 metres, please visit the Year 1 page of the website where there is a picture of the classroom layout. Classrooms will be cleaned, during the day, at lunchtime and then at the end of the





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school day. Hats off to our cleaning team who are doing an amazing job. Below are clearly listed other measures we have put in place to ensure safety for staff and pupils at this time.

- All children will have their own table in the classroom and their own stationery equipment. Your children will enter the school through the back gates.
- Measures have been taken to ensure that playtimes and lunchtimes are staggered, and the children will eat outside where possible.
- They will not be using the cloakroom; they will put any jackets on the backs of their chair.
- Don't bring in any bags/book bags, just a **snack** for morning break and a **water bottle** (there will be no tuck trolley).
- Due to the need to stagger lunchtimes, hot lunches will **NOT** be available, the kitchen will provide a sandwich lunch which your children are entitled to under the Universal Free School Meals scheme.

Year 1's school day will begin at **8.45am**. Year 1 will enter school through the back gate onto the KS1 playground. **No parents will be allowed into the main playground.** The Year 6 children and Key worker children are using the front gates at staggered times so do not use this entrance.

When you arrive at school on 8<sup>th</sup> June, Mrs Jackson or myself will be there to help you. Signs Year 1 Oak A/B & Year 1 Pear A/B will be marked for you so don't worry. **Please do not arrive before 8.45am.** Children will be met by their teacher, will line up, socially distanced with their group and taken into class. Please drop your child and go to allow for all children to be dropped safely.

Year 1 school day will end at **3.00pm**. Children will be brought to the back gate and dismissed to you. Please do not arrive before 3.00pm but be ready to promptly leave with your child. Again, Mrs Jackson or myself will be there to help you. Please use the class email addresses to contact your child's teacher if you need to pass on any key messages for the day.

As a parent, I know that you will have so many questions and worries. I cannot detail in this letter all the arrangements that have been put in place to ensure guidelines are met and safety is assured. But to try to support you as much as possible, I have created a Q&A opportunity on a Friday. As Year 1 parents, on Friday 5<sup>th</sup> June 2020 at 10:30am via zoom you will be able to join me virtually to ask any outstanding questions you still have. An invitation will be sent out to you via email to allow you to link in and ask me questions that I hope I will be able to answer. For me this is the best way to allow all concerns to be dealt with and it will be good to see you too.

With this letter is a Home School agreement that you are asked to agree to in the light of returning under these stringent measures. Please could you sign and email back or just confirm your agreement via email. Thank you.

Thank you again for your support and understanding at this challenging time.

Yours in faith and partnership

Mrs Louise Bury

Headteacher





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# School

St Joseph's Catholic Primary School,  
Worcester

## The school will do its best to:

- ❖ Provide an environment which has been risk assessed in response to the COVID-19 infection;
- ❖ Adhere to the social distancing rules as set out by the government as much as we reasonably can;
- ❖ Provide a curriculum that meets the needs of your child's well-being, mental health and academic needs;
- ❖ Contact parents/carers if your child displays symptoms of COVID-19;
- ❖ Inform you if staff or children in your child's 'pod' show symptoms of COVID-19 as this will mean you will all need to self-isolate for at least 14 days or until the test comes back negative;
- ❖ Continue our clear and consistent approach to rewards and sanctions for children as set out in the Behaviour Policy as well the expectations outlined in this agreement;
- ❖ Communicate between home and school through notices, newsletters, class email and tapestry for Reception and the school website.

Signed on behalf of the school.....  
Date.....

# Parent

Parent/Carer.....

## To help my child at school, I know and understand that:

- ❖ If my child, or anyone in my household, shows symptoms of COVID-19, I will not send them to school, we will self-isolate for 14 days as a family, I will get them tested and I will let the school know as soon as possible via telephone;
- ❖ If my child, or another child in the group, shows symptoms of COVID-19 at school, I will collect my child from school immediately;
- ❖ On my commute, and when dropping my child off and picking them up, I will adhere to the 2 metre social distancing rules.
- ❖ When dropping off and picking up, I will strictly stick to the school timings for my child;
- ❖ My child will only bring items from home as requested from their teacher. My child will only bring a snack, a drink and lunchbox (if required). No bags/book bags will be allowed onto school premises.
- ❖ My child will have sunscreen applied at home before coming to school and wear a sun hat.
- ❖ My child will come to school in clean PE kit every day.
- ❖ My child will have their temperature taken during the day if they feel or present as being unwell.
- ❖ I will need to remind my child about social distancing rules but accept they are difficult to follow and that my child may not always do this successfully.
- ❖ My child will need to use good respiratory and hand hygiene;
- ❖ I will not be allowed into the school without a pre-arranged appointment – and will make appointments via telephone or email;
- ❖ I need to support all staff in their efforts to create an 'as safe as possible' environment during this crisis;
- ❖ Read all letters/messages/emails that are sent home;
- ❖ I need to inform the school immediately of any changes to parents/carer and emergency contacts. details.

Signed by parent/carer.....  
Date.....

# Child

Child's name..... Class.....

## I will do my best to:

- ❖ I will try to social distance in class and in the playground;
- ❖ Tell an adult if I feel unwell;
- ❖ Not bring things into school from home, or take things home from school except my lunch, snacks and a drink;
- ❖ Only use the equipment provided to me by school and no other;
- ❖ Not mix with any other children in the school from other pods;
- ❖ Only enter and exit the school building from the designated gate;
- ❖ I will catch my coughs and sneezes in a tissue (catch it-bin it-kill it);
- ❖ I will wash my hands with soap and water for 20 seconds / use hand sanitiser.
- ❖ Behave well at all times to maintain the safety of myself and others;
- ❖ Follow instructions and expectations set by my teacher and know that if I don't, I will be sent home and will not be able to come back into school until I can be safe.

Signed by child.....  
Date.....

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St Joseph's Catholic Primary School  
'following Jesus in all we do'

## COVID-19 Home School Agreement

