



St. Michael's Church of England Primary School

Carlisle Road, Dalston, Carlisle, Cumbria CA5 7LN · Tel: 01228 711544 · Headteacher: Mrs L Smith

Our school values: *Respect · Kindness · Challenge · Forgiveness · Perseverance*



Wednesday 18th September 2024

Dear Parents,

Breakfast Club

This term we have had a noticeable increase in parents requesting and using our breakfast club provision.

We respect the need for parents to have access to this service and want to do our very best to meet the needs of our working families. However, current staffing ratios mean that we need to cap breakfast club places to 28.

It has come to my attention, that there is a greater demand for places on some days. Therefore, we need to survey your requirements of future use of this provision so that we can review current staffing levels and make any additional recruitment if necessary.

Below is the link to a google survey, which will help me to determine the financial viability to extend our service further on all or some days.

<https://forms.gle/mTbunm2H3KajgTbLA>

Please may I ask that you complete this survey by Friday 20th September, so that we can put plans in place for next week and if necessary, for the rest of the term and academic year.

In the interim, short term period, I am employing a third member of staff to ensure that we do have additional places and that the lives of our working families who require this service can continue to run without disruption in the morning.

Please can bookings be made by 5.30pm the previous day and by Friday 5.30pm for Monday breakfast club. Should the session be greyed out, this indicates that we have reached our current capacity. Until a longer term plan is established, please call the office if you still require a space and we will do our best to support you and ensure sufficient staff are in place.

School Parking

Our school car park is for staff and visitors use only. Please do not use this to drop off or pick up your child. We actively encourage our parents to park in the village square and walk through the church yard if possible. Parking responsibly in the lay-by across from school is also appreciated as it shows respect for our local residents. Please also refrain from parking on the kerb as this can compromise the safety of our pupils and families walking to and from school.

Thank you for your cooperation in these matters. Should you have any queries, please contact the school office and our admin staff will arrange a convenient time to meet to discuss things further.

Kind regards

Mrs L Smith