

Important Information for parents and carers coming onto the Canterbury Academy Site during the school day

- *School begins at 8.30am*
- *Taxis arrive after 8.15am and supervise students until school begins at 8.30am*
- *Parents may drive up to the Callis building and drop off students for 8.30am*
- *The school gate at the Academy is open until 9.00am, after this time it is closed.*
- *Should the main gate be closed, parents and carers must either press the intercom switch to gain entry.*

OR

Parents and carers should ring their teacher's mobile phone to inform them they are outside.

- *Parents must not enter the site via any gate without a member of staff present.*
- *Should you need to collect your child or drop off your child for an appointment during the day, please press the intercom or ring the class mobile phone.*
- *The main gate is opened at around 2.00pm*
- *Parents may enter the site then and wait in their cars until 2.30pm when children are dismissed.*