

4. Admission Arrangements for the 2023/24 Academic Year – Voluntary aided, foundations schools and academies

All own admission authority schools should have determined their admission arrangements for 2022/23 by 28 February 2021, sent a copy to the Local Authority and displayed them on the school's website.

The School Admissions Code 2014 available online at <http://www.education.gov.uk> states that admission authorities must consult on their admission arrangements if they:

- Are proposing a decrease in the admission number for 2023/24
- Are proposing a change to their oversubscription criteria for 2023/24
- Have not consulted on their admission arrangements in the last 7 years.

The statutory timetable for consultation and determination is as follows:

- Proposed changes to admission arrangements must be consulted on for a period of 6 weeks.
- Consultation for 2023/24 must be carried out by 31 January 2022.
- Admission arrangements for 2023/24 must be determined by 28 February 2022.

If the Governing Board wishes to propose any changes to their admission arrangements for 2023/24 they must begin to consider this during the summer term 2021 as the LA will contact all schools at the beginning of the Autumn term and responses will be required the end of October 2021.

Admission arrangements will not be legal if the consultation and determination process is not carried out.

Recommendation: Consider discussing any changes to admissions arrangements if you hold a virtual meeting. If a virtual meeting will not be held and the school wishes to change their admissions criteria, the Chair could take this decision using their emergency action powers. We would strongly recommend the Chair seeks the views of other governors before making a decision.

For Information

Community and voluntary controlled schools - We will send details of the admission arrangements the Local Authority (as admission authority) proposes for 2023/24 at the beginning of the Autumn Term 2021.

Church of England schools – The School Admission Code 2014 highlights for Church of England schools that –

‘Church of England schools must, as required by the Diocesan Boards of Education Measure 1991, consult with their diocese about proposed admission arrangements before any public consultation.’ In line with this requirement please ensure that you consult with your diocese prior to instructing the Local Authority to carry out any public consultation.

All Schools - Co-ordinated admission schemes - The Local Authority must consult on and secure agreement to the primary and secondary co-ordinated admission schemes for main intake for 2023/24.

We will consult all schools on the proposed schemes at the beginning of the Autumn Term 2021.

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