

# Instrument of Government

## ST PETERS CATHOLIC HIGH SCHOOL

**Unique reference Number: 106537**

**Governing Board Organisation 2025/26**

Reviewed at Governing Board Meeting on: **18<sup>th</sup> September 2025**

Constitution: 12 – 2 parents; 1 staff; 1 LA; 1 HT; 7 Foundation (all Liv RC AD)  
Meeting structure – BPM, 3 FGBs, 3 Committees (Finance, Premises, Personnel and Student Progress) that meet every term, Pay Committee (Budget not separate).

Chair and Vice Chair elected for two years from 1<sup>st</sup> September 2025 (to 31<sup>st</sup> Aug 27)  
Chair Clive Hough – [Enquiries@admin.saintpetershigh.wigan.sch.uk](mailto:Enquiries@admin.saintpetershigh.wigan.sch.uk)  
Co Vice Chairs Elizabeth Somers & John McMullen  
Exec Headteacher Andy McGlown  
Head of School Chris Pollitt  
Business Manager Matt Roberts (attends Finance, Premises & Personnel and Admissions)

## Register of Interests

| Name                 | Details of Pecuniary Interest   | Details of Personal Interest                           |
|----------------------|---|--|
| Mrs Pamela Davis     | Nil   | Grandparent of child at St Peters Catholic High School |
| Mrs Elizabeth Somers | Governor at St Oswald's Catholic Primary School<br>Member of NAHT<br>Member of ALPSIT   | Nil  |
| Mr Robert Morris     | Treasurer at Shevington Scout Group   | Grandparent of child at St Peters Catholic High School |
| Mr Andrew McGlown    | Headteacher at St Peters Catholic High School<br>Executive Headteacher at Cardinal Newman Catholic High School<br>Archdiocese of Liverpool<br>Secondary Improvement Trustee<br>Rowan Learning Trustee | Parent of child at St Peters Catholic High School      |
| Mrs Kirsty Houghton  | Chaplain at St Peters Catholic High School  | Nil  |
| Mr Clive Hough       | Employee at Behrens Fabrics (Retail)<br>Executive Committee Member of the Wigan Governor Forum  | Nil  |
| Laura Stridgeon      | Programme Manager at Right to Succeed   | Parent of child at St Peters Catholic High School      |

|                           |  |   |
|---------------------------|--|---|
| Sarah Platt               | Head of School Effectiveness at St Helens Council<br>Governor at Merton Bank Primary School                      | Parent of child at St Peters Catholic High School |
| Victoria (Liz) Richardson | Nil  | Parent of child at St Peters Catholic High School |
| Mr Mike Morris            | Associate Professor in Exercise and Health and Head of Department for Allied Health at the University of Chester | Parent of child at St Peters Catholic High School |
| Mr Jason Shaw             | Nil  | Nil   |
| John McMullen             | National Clubs Manager<br>Rugby Football League<br>Volunteer Treasurer at Wigan Referees Society                 | Parent of child at St Peters Catholic High School |
| Mr Chris Pollitt          | Head of School<br>Deputy Headteacher at St Peters Catholic High School   | Nil   |

External Adviser – Vicky Atherton agreed for 2024/25

### Specific Roles & Responsibilities

| <b>Responsibility</b>  | <b>Name of Governor</b>   |
|--|---------------------------|
| SEND & Inclusion   | Laura Stridgeon           |
| Attendance,<br>Safeguarding/Child Protection/<br>Child Looked After/ SLT<br>Behaviour Pastoral & Student Support | Sarah Platt               |
| LA Link/ SLT Finance/ SLT HT (L&M)/ Headteacher<br>Performance Management  | Clive Hough               |
| Health & Safety/ SLT DHT   | Bob Morris                |
| Pupil Premium  | Mike Morris<br>Jason Shaw |
| GDPR/ SLT/DHT  | John McMullen             |
| Wellbeing  | Kirsty Houghton           |
| CEIAG/ RSE/ SLT Transition & Standards   | Pam Davis                 |
| Website  | All Governors             |
| Catholic Life of the School/<br>Ofsted/ SLT HT (L&M) Training<br>Headteacher Performance Management              | Liz Somers                |

### Senior Leadership Team Links

| <b>SLT Link</b>         | <b>Governor(s)</b>      | <b>SLT Member</b> |
|-------------------------|-------------------------|-------------------|
| Leadership & Management | Clive Hough, Liz Somers | Andy McGlown      |

|                                    |                           |               |
|------------------------------------|---------------------------|---------------|
| Behaviour Pastoral Student Support | Sarah Platt               | Neil Ashton   |
| Student Progress Inc Pupil Premium | Mike Morris<br>Jason Shaw | Ian Bromelow  |
| Transition & Development           | Pam Davis                 | Paul Santus   |
| Deputy Head                        | Bob Morris, John McMullen | Chris Pollitt |
| SEND & Inclusion                   | Laura Stridgeon           | Deborah Makin |
| Finance                            | Clive Hough               | Matt Roberts  |

## TERMS OF OFFICE

| Name                      | Role/Appt             | First Appt | Term Start | Term End   |
|---------------------------|-----------------------|------------|------------|------------|
| Pam Davis                 | Foundation (Liv AD)   | 01/09/2018 | 01/09/2022 | 31/08/2026 |
| Bob Morris                | Foundation (Liv AD)   | 25/01/2013 | 25/01/2025 | 24/01/2029 |
| Liz Somers                | Foundation (Liv AD)   | 01/09/2018 | 01/09/2022 | 31/08/2026 |
| Sarah Platt               | Foundation (Liv AD)   | 07/02/2024 | 07/02/2024 | 06/02/2028 |
| Andy McGlown              | Executive Head        | 01/09/2012 | N/A        | N/A        |
| Chris Pollitt             | Head of School        | 01/09/2025 | 01/09/2025 | 31/08/2026 |
| Clive Hough               | LA (recom)<br>GB Appt | 30/07/2014 | 14/07/2022 | 29/07/2026 |
| Laura Stridgeon           | Parent                | 01/02/2022 | 01/02/2022 | 31/01/2026 |
| Mike Morris               | Parent                | 17/10/2024 | 17/10/2024 | 16/10/2028 |
| John McMullen             | Foundation (Liv AD)   | 01/01/2024 | 23/07/2024 | 22/07/2028 |
| Victoria (Liz) Richardson | Foundation (Liv AD)   | 17/12/2024 | 17/12/2024 | 16/12/2028 |
| Jason Shaw                | Foundation (Liv AD)   | 26/03/2025 | 26/03/2025 | 26/03/2029 |
| Kirsty Houghton           | Staff Governor        | 05/03/2024 | 05/03/2024 | 04/03/2028 |

## Full Governing Body Membership

| <b>FULL GOVERNING BODY</b>   | <b>Meeting Dates &amp; Attendance</b> |                   |                   |                   |
|--|---------------------------------------|-------------------|-------------------|-------------------|
| <b>Chair:</b> Clive Hough<br><b>Co Vice Chairs:</b> Liz Somers & John McMullen | <b>18/09/2025</b>                     | <b>11/12/2025</b> | <b>26/03/2026</b> | <b>02/07/2026</b> |

|  |   |  |  |  |
|--|---|--|--|--|
| <b>Clerk:<br/>GOVERNOR<br/>SERVICES</b>    |   |  |  |  |
| <b>Name</b>                                |   |  |  |  |
| Mrs P Davis                                | Y |  |  |  |
| Mrs E Somers                               | Y |  |  |  |
| Mr R Morris                                | Y |  |  |  |
| Mr A McGlown<br>(Executive<br>Headteacher) | Y |  |  |  |
| Mr J McMullen                              | Y |  |  |  |
| Mrs K Houghton                             | Y |  |  |  |
| Mr C Hough                                 | Y |  |  |  |
| Mrs L Stridgeon                            | Y |  |  |  |
| Mr C Pollitt<br>(Head of School)           | Y |  |  |  |
| Mike Morris                                | Y |  |  |  |
| Mrs S Platt                                | N |  |  |  |
| Mr J Shaw                                  | N |  |  |  |
| Mrs V<br>Richardson                        | Y |  |  |  |
| Governor<br>Services (Clerk)               | Y |  |  |  |

### Committee Membership

Chairs and Vice Chairs are appointed at the first committee in autumn term.

### Admissions Membership

| <b>ADMISSIONS</b>  | <b>Meeting Dates &amp; Attendance</b> |                             |                 |
|--|---------------------------------------|-----------------------------|-----------------|
| <b>Chair:</b> Pam Davies<br><b>Vice Chair:</b> Liz Somers<br><b>Clerk:</b> GOVERNOR SERVICES | <b>18/11/25<br/>at 4pm</b>            | <b>08/01/26<br/>Virtual</b> | <b>12/02/26</b> |
| <b>Name</b>  |                                       |                             |                 |
| Mrs E Somers   | Y                                     |                             |                 |
| Mrs P Davis  | Y                                     |                             |                 |
| Mr R Morris  | N/A                                   |                             |                 |
| Mr A McGlown   | Y                                     |                             |                 |
| Mr C Hough   | Y                                     |                             |                 |
| Mr C Pollitt   | Y                                     |                             |                 |
| Mr M Roberts (Observer)  | N/A                                   |                             |                 |
| Governor Services (Clerk)  | N/A                                   |                             |                 |

### Budget Monitoring

Clive Hough, John McMullen, Liz Somers.

(Monthly meetings with the School Business Manager)

| <b>FINANCE &amp; PREMISES &amp;<br/>PERSONNEL</b>   | <b>Meeting Dates &amp; Attendance</b> |                 |                 |
|---|---------------------------------------|-----------------|-----------------|
| <b>Chair:</b> Clive Hough<br><b>Vice Chair:</b> Bob Morris<br><b>Clerk:</b> GOVERNOR SERVICES | <b>18/11/25</b>                       | <b>12/03/26</b> | <b>11/06/26</b> |

| <b>Name</b>         | <b>Type of Governor Associate Member</b> | <b>Voting rights</b> |   |  |  |
|---------------------|--|----------------------|---|--|--|
| Clive Hough         | Local Authority                          | Yes                  | Y |  |  |
| Andrew McGlown      | Executive Head                           | Yes                  | N |  |  |
| Bob Morris          | Foundation                               | Yes                  | Y |  |  |
| Pam Davis           | Foundation                               | Yes                  | Y |  |  |
| Liz Somers          | Foundation                               | Yes                  | Y |  |  |
| John McMullen       | Foundation                               | Yes                  | Y |  |  |
| Mike Morris         | Parent                                   | Yes                  | Y |  |  |
| Victoria Richardson | Foundation                               | Yes                  | Y |  |  |
| Governor Services   | Clerk                                    | No                   | Y |  |  |
| Matt Roberts        | Observer (SBM)                           | No                   | Y |  |  |
| Andy Braddock       | Observer (Site)                          | No                   | Y |  |  |
| Chris Pollitt       | Head of School                           | Yes                  | Y |  |  |

| <b>CURRICULUM STANDARDS</b>  |  |                      | <b>Meeting Dates &amp; Attendance</b> |                 |                 |
|--|--|----------------------|---------------------------------------|-----------------|-----------------|
| <b>Chair:</b> Sarah Platt<br><b>Vice Chair:</b> Clive Hough<br><b>Clerk: GOVERNOR SERVICES</b> |  |                      | <b>13/11/25</b>                       | <b>12/02/26</b> | <b>14/05/26</b> |
| <b>Name</b>  | <b>Type of Governor Associate Member</b> | <b>Voting rights</b> |                                       |                 |                 |
| Pam Davis  | Foundation                               | Yes                  | Y                                     |                 |                 |
| Clive Hough  | Local Authority                          | Yes                  | Y                                     |                 |                 |
| Kirsty Houghton  | Staff                                    | Yes                  | Y                                     |                 |                 |
| Andrew McGlown   | Executive Headteacher                    | Yes                  | N                                     |                 |                 |
| Chris Pollitt  | Head of School                           | Yes                  | Y                                     |                 |                 |
| Liz Somers   | Foundation                               | Yes                  | Y                                     |                 |                 |
| Sarah Platt  | Foundation                               | Yes                  | Y                                     |                 |                 |
| Laura Stridgeon  | Parent                                   | Yes                  | Y                                     |                 |                 |
| Mike Morris  | Parent                                   | Yes                  | Y                                     |                 |                 |
| Victoria Richardson  | Foundation Governor                      | Yes                  | Y                                     |                 |                 |
| Jason Shaw   | Foundation Governor                      | Yes                  | Y                                     |                 |                 |

|                   |                |    |   |  |  |
|-------------------|----------------|----|---|--|--|
| Governor Services | Clerk          | No | Y |  |  |
| Ian Bromelow      | Observer (AHT) | No | N |  |  |

| <b>Pay Committee</b><br><b>Chair:</b> Liz Somers<br><b>Clerk:</b> GOVERNOR SERVICES |                         | <b>Meeting Date &amp; Attendance</b> |
|---|-------------------------|--------------------------------------|
| <b>Name</b>   | <b>Type of Governor</b> | <b>13/11/25 at 4pm</b>               |
| John McMullen   | Foundation              | Y                                    |
| Clive Hough   | Local Authority         | Y                                    |
| Elizabeth Somers  | Foundation              | Y                                    |
| Andrew McGlown  | Executive Headteacher   | Y                                    |
| Chris Pollitt   | Head of School          | Y                                    |
| Governor Services   | Clerk                   | Y                                    |

## **Pupil Discipline**

### **General Complaints**

### **Staff Dismissal/Grievance/Appeals Committee**

(For each of these committees, three Governors with no prior knowledge of the matter will be called to form the panel)

| <b>Headteacher Performance Management Reviewers</b><br><b>Chair:</b> Clive Hough<br><b>Clerk:</b> GOVERNOR SERVICES |                         | <b>Meeting Dates &amp; Attendance</b> |
|---|-------------------------|---------------------------------------|
| <b>Name</b>   | <b>Type of Governor</b> | <b>TBC</b>                            |
| John McMullen   | Foundation              |                                       |
| Clive Hough   | Local Authority         |                                       |
| Liz Somers  | Foundation              |                                       |

## **Dates of Meetings**

Thursdays at 5.30pm unless stated