

Instrument of Government

ST PETERS CATHOLIC HIGH SCHOOL

Unique reference Number: 106537

Governing Board Organisation 2024/25

Reviewed at Governing Board Meeting on: **12th September 2024**

Constitution: 12 – 2 parents; 1 staff; 1 LA; 1 HT; 7 Foundation (all Liv RC AD)
Meeting structure – BPM, 3 FGBs, 3 Committees (Finance, Premises, Personnel and Student Progress) that meet every term, Pay Committee (Budget not separate).

Chair and Vice Chair elected for two years from 1st September 2023 (to 31st Aug 25)

Chair Clive Hough – Enquiries@admin.saintpetershigh.wigan.sch.uk

Vice Chair Oliver Kneale

Head teacher Andy McGlown

Business Manager Matt Roberts (attends Finance, Premises & Personnel and Admissions)

Register of Interests

| Name | Details of Pecuniary Interest | Details of Personal Interest |
|---------------------------|--|--|
| Mrs Pamela Davis | Nil | Grandparent of child at St Peters Catholic High School |
| Mrs Elizabeth Somers | Governor at St Oswald's Catholic Primary School Member of NAHT Member of ALPSIT | Nil |
| Mr Robert Morris | Treasurer at Shevington Scout Group | Grandparent of child at St Peters Catholic High School |
| Mr Andrew McGlown | Headteacher at St Peters Catholic High School Archdiocese of Liverpool Secondary Improvement Trustee Rowan Learning Trustee | Parent of child at St Peters Catholic High School |
| Mrs Kirsty Houghton | Chaplain at St Peters Catholic High School | Nil |
| Mr Clive Hough | Employee at Behrens Fabrics (Retail) | Nil |
| Laura Stridgeon | Programme Manager at Right to Succeed | Parent of child at St Peters Catholic High School |
| Sarah Platt | Head of School Effectiveness at St Helens Council Governor at Merton Bank Primary School | Parent of child at St Peters Catholic High School |
| Victoria (Liz) Richardson | TBC | TBC |

| | | |
|------------------|--|---|
| Mr Mike Morris | Associate Professor in Exercise and Health and Head of Department for Allied Health at the University of Chester | Parent of child at St Peters Catholic High School |
| John McMullen | National Clubs Manager Rugby Football League | Parent of child at St Peters Catholic High School |
| Mr Chris Pollitt | Deputy Headteacher at St Peters Catholic High School | Nil |

External Adviser – Vicky Atherton agreed for 2024/25

Specific Roles & Responsibilities

| Responsibility | Name of Governor |
|--|------------------|
| SEND Governor* | Laura Stridgeon |
| Safeguarding/Child Looked After/Attendance | Sarah Platt |
| Pupil Premium Governors | TBC |
| Health and Safety Governor | Bob Morris |
| GDPR | John McMullen |
| Wellbeing | Kirsty Houghton |
| LA Link | Clive Hough |
| CEIAG & RSE Governor | Pam Davis |
| Website | All Governors |
| Catholic Life of the School | Liz Somers |

Senior Leadership Team Links

| SLT Link | Governor(s) | SLT Member |
|------------------------------------|---------------------------|---------------|
| Leadership & Management | Clive Hough, Liz Somers | Andy McGlown |
| Behaviour Pastoral Student Support | Sarah Platt | Neil Ashton |
| Student Progress Inc Pupil Premium | TBC | Ian Bromelow |
| Transition & Development | Pam Davis | Paul Santus |
| Deputy Head | Bob Morris, John McMullen | Chris Pollitt |
| SEND & Inclusion | Laura Stridgeon | Deborah Makin |
| Finance | Clive Hough | Matt Roberts |

TERMS OF OFFICE

| Name | Role/Appt | First Appt | Term Start | Term End |
|--------------|---------------------|------------|------------|-------------------|
| David Corner | Foundation (Liv AD) | 20/12/2016 | 20/12/2020 | 19/12/2024 - LEFT |
| Pam Davis | Foundation (Liv AD) | 01/09/2018 | 01/09/2022 | 31/08/2026 |
| Bob Morris | Foundation (Liv AD) | 25/01/2013 | 25/01/2025 | 24/01/2029 |
| Liz Somers | Foundation (Liv AD) | 01/09/2018 | 01/09/2022 | 31/08/2026 |

| | | | | |
|---------------------------|-----------------------|------------|-------------|-------------------|
| Oliver Kneale | Foundation (Liv AD) | 04/01/2021 | 04//01/2021 | 03/01/2025 - LEFT |
| Sarah Platt | Foundation (Liv AD) | 07/02/2024 | 07/02/2024 | 06/02/2028 |
| Andy McGlown | HT | 01/09/2012 | N/A | N/A |
| Clive Hough | LA (recom) GB Appt | 30/07/2014 | 14/07/2022 | 13/07/2026 |
| Laura Stridgeon | Parent | 01/02/2022 | 01/02/2022 | 31/01/2026 |
| Mike Morris | Parent | 17/10/2024 | 17/10/2024 | 16/10/2028 |
| John McMullen | Foundation (Liv AD) | 01/01/2024 | 23/07/2024 | 22/07/2028 |
| Victoria (Liz) Richardson | Foundation (Liv AD) | 17/12/2024 | 17/12/2024 | 16/12/2028 |
| Kirsty Houghton | Staff Governor | 05/03/2224 | 05/03/2024 | 04/03/2028 |

Full Governing Body Membership

| FULL GOVERNING BODY | Meeting Dates & Attendance | | | | |
|---|---------------------------------------|-----------------|-----------------|-----------------|--|
| | 12/09/24 | 05/12/24 | 20/03/25 | 03/07/25 | |
| Chair: Clive Hough Vice Chair: Liz Somers Clerk: GOVERNOR SERVICES | | | | | |
| Name | | | | | |
| Mr D Corner | Y | N | N/A | N/A | |
| Mr O Kneale | Y | N | N/A | N/A | |
| Mrs P Davis | Y | Y | | | |
| Mrs E Somers | Y | N | | | |
| Mr R Morris | Y | Y | | | |
| Mr A McGlown (Headteacher) | Y | Y | | | |
| Mr J McMullen | Y | Y | | | |
| Mrs K Houghton | Y | Y | | | |
| Mr C Hough | Y | Y | | | |
| Mrs L Stridgeon | Y | Y | | | |
| Mr C Pollitt (Observer) | Y | Y | | | |
| Mike Morris | N/A | Y | | | |
| Mrs S Platt | Y | N | | | |
| Mrs V Richardson | N/A | N/A | | | |
| Governor Services (Clerk) | Y | Y | | | |

Admissions Membership

| ADMISSIONS | Meeting Dates & Attendance |
|--|---------------------------------------|
| Chair: Pam Davies Vice Chair: none Clerk: GOVERNOR SERVICES | 09/01/25 |
| Name | |
| Mrs E Somers | Y |
| Mrs P Davis | Y |
| Mr R Morris | Y |
| Mr A McGlown | Y |
| Mr C Hough | Y |
| Mr C Pollitt (Observer) | N |
| Mr M Roberts (Observer) | Y |
| Governor Services (Clerk) | Y |

Committee Membership

Chairs and Vice Chairs are appointed at the first committee in autumn term.

| FINANCE & PREMISES & PERSONNEL | | | Meeting Dates & Attendance | | |
|---|--|----------------------|---------------------------------------|-----------------|-----------------|
| Chair: Clive Hough Vice Chair: Bob Morris Clerk: GOVERNOR SERVICES | | | 28/11/24 | 13/03/25 | 12/06/25 |
| Name | Type of Governor Associate Member | Voting rights | | | |
| Clive Hough | Local Authority | Yes | Y | | |
| Andrew McGlown | Head teacher | Yes | Y | | |
| Bob Morris | Foundation | Yes | Y | | |
| Pam Davis | Foundation | Yes | Y | | |
| Liz Somers | Foundation | Yes | Y | | |
| Oliver Kneale | Foundation | Yes | N | N/A | N/A |
| Laura Stridgeon | Parent | Yes | Y | | |
| John McMullen | Foundation | Yes | Y | | |
| Mike Morris | Parent | Yes | Y | | |
| Governor Services | Clerk | No | Y | | |
| Matt Roberts | Observer (SBM) | No | Y | | |
| Andy Braddock | Observer (Site) | No | N | | |
| Chris Pollitt | Observer (DHT) | No | Y | | |

| CURRICULUM STANDARDS | | | Meeting Dates & Attendance | | |
|--|--|----------------------|---------------------------------------|-----------------|-----------------|
| Chair: Sarah Platt Vice Chair: Clive Hough Clerk: GOVERNOR SERVICES | | | 14/11/24 | 13/02/25 | 08/05/25 |
| Name | Type of Governor Associate Member | Voting rights | | | |
| David Corner | Foundation | Yes | N | N/A | N/A |
| Pam Davis | Foundation | Yes | N | | |
| Clive Hough | Local Authority | Yes | Y | | |
| Kirsty Houghton | Staff | Yes | Y | | |
| Andrew McGlown | Head teacher | Yes | Y | | |
| Liz Somers | Foundation | Yes | Y | | |
| Sarah Platt | Foundation | Yes | N | | |
| Oliver Kneale | Foundation | Yes | Y | N/A | N/A |
| Laura Stridgeon | Parent | Yes | Y | | |
| Mike Morris | Parent | Yes | Y | | |
| Governor Services | Clerk | No | Y | | |
| Ian Bromelow | Observer (AHT) | No | Y | | |
| Chris Pollitt | Observer (DHT) | No | Y | | |

| Pay Committee | | Meeting Date & Attendance |
|---|-------------------------|--------------------------------------|
| Chair: Liz Somers Clerk: GOVERNOR SERVICES | | |
| Name | Type of Governor | 14/11/24 at 4pm |
| Pam Davis | Foundation | Y |
| Clive Hough | Local Authority | Y |
| Elizabeth Somers | Foundation | Y |
| Andrew McGlown | Headteacher | Y |
| Governor Services | Clerk | Y |

Pupil Discipline

General Complaints

Staff Dismissal/Grievance/Appeals Committee

(For each of these committees, three Governors with no prior knowledge of the matter will be called to form the panel)

Budget Monitoring

Clive Hough, John McMullen, Liz Somers.

(Monthly meetings with the School Business Manager)

| Headteacher Performance Management Reviewers | Meeting Dates & Attendance |
|---|---------------------------------------|
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| | | |
|---------------------------------|-------------------------|-----------------|
| Chair: Clive Hough | | |
| Clerk: GOVERNOR SERVICES | | |
| Name | Type of Governor | 11/11/24 |
| David Corner | Foundation | Y |
| Clive Hough | Local Authority | Y |
| Liz Somers | Foundation | Y |
| Governor Services | Clerk | Y |

Dates of Meetings

Thursdays at 5.30pm unless stated