



ST. PETER'S CATHOLIC HIGH SCHOOL

Information, Advice and Guidance Policy

Author:	Mrs C Welch
SLT Approved :	Yes
Date adopted by Governors:	December 2023
Date of next review:	December 2026

A handwritten signature in black ink that reads 'Clive D Hough'.

Signed:

Chair of Governors

Celebrating Achievement and Success

Aims and Objectives:

- To provide relevant and accessible information to all pupils and parents on the full range of opportunities open to them and to foster an understanding of where such choices may lead.
- To provide a programme of study and experiences from Year 7 onward within the Curriculum which will enable all students to develop and practise the skills of planning, self appraisal, decision-making, self-presentation and transition management.
- To encourage an attitude of self-worth and the development of personal autonomy so that pupils may reach their highest expectations.
- To provide accurate and up-to-date careers resources and careers information service for St. Peter's Catholic High School pupils and staff in line with the Department for Education (DfE) statutory guidance and non-statutory advice on careers guidance and inspiration.
- To enhance pupils' self-awareness and awareness of educational and careers opportunities through individual impartial guidance and careers education promoting reasoned, informed and appropriate career choices.
- To liaise with and support staff throughout the school by helping them to devise and deliver appropriate careers education within course programmes and the tutorial system.
- To work towards providing equality of opportunity and access to all pupils and to promote social inclusion.
- To devise and maintain a suitable process for the monitoring and evaluation of the services offered and to work to internal quality standards.
- To promote awareness and understanding of work, industry, the economy and community, in order to develop effective links with key partners and local industry/business.
- To improve employability through work-related learning (WRL).

Entitlement:

St. Peter's Catholic High School's role is to ensure sufficient support is provided for their pupils, promoting well informed and realistic decisions. The school provides access to impartial and independent information and guidance about the range of education and training options that are most likely to help young people achieve their ambitions.

The school will be free to make arrangements for careers guidance that fits the needs and circumstances of our pupils, and will be expected to work, as appropriate, in partnership with external and expert providers.

St. Peter's Catholic High School secures access to independent face-to-face careers guidance for all pupils, and supports them in making successful transitions. Pupils from disadvantaged backgrounds or those who have special educational needs, learning difficulties or disabilities will receive an enhanced face-to-face offering.

Careers guidance will be presented in an impartial manner and promote the best interests of the pupils to whom it is given. Careers guidance will also include information on all options available in respect of 16-18 education or training, including Apprenticeships, Traineeships and other work-based education and training options.

St. Peter's Catholic High School will provide information, when appropriate to local authority support services. The school will work with these partners and local authorities to ensure stakeholders know what services are available, and how young people can be referred for support.

Responsibilities:

St. Peter's Catholic High school will decide the careers guidance provision to be made available based on the needs of pupils and the opportunities available in line with national entitlements.

St. Peter's Catholic High school provides independent careers guidance in line with statutory requirements through a flexible delivery model.

St. Peter's Catholic High School pupils will receive independent and impartial advice about all the mainstream education, training and employment opportunities on offer, regardless of their individual circumstances. For those with learning difficulties and/or disabilities, this advice should also include information on the full range of specialist provision that is available.

Curriculum:

St. Peter's Catholic High school provides a range of wider career related activities to offer young people insight into the world of work. These include engagement with local colleges and universities for first-hand experience of further and higher education.

St. Peter's Catholic High school uses various methods to deliver the statutory guidance in the form of engaging schemes of learning, mentoring, enterprise/business events, employer talks and links with local higher and further education providers.

Monitoring, Evaluation and Review:

St. Peter's Catholic High school constantly monitors, evaluates and reviews its impartial guidance to keep up to date with local and national trends to ensure the information is appropriate for its pupils.

St. Peter's Catholic High school consults with stakeholders in order to constantly evaluate and improve delivery of CEIAG.