



ADMISSIONS POLICY

Date: Sept 2026	Next review: Sept 2027
Ratified by: Susi Earnshaw (Proprietor)	

Susi Earnshaw is an Independent specialist performing arts school providing full time academic education alongside vocational training in the performing arts for pupils from Year 5 to Year 11.

Admission to the school is based on an assessment of the prospective pupil's suitability for the school's academic and vocational curriculum, including their aptitude and enthusiasm for the performing arts. All admissions decisions are made fairly and in accordance with the Equity Act 2010 and the school's Equal Opportunities and SEND policies.

Admissions Procedure

1. The first stage in the Admissions Procedure is when the parent/carer of a prospective pupil, completes an application form for the school.
2. The prospective pupil will be invited to audition at the school. Parents/carers will be asked to provide the pupil's most recent school report and to disclose any relevant educational, SEND, medical or pastoral information that will assist the school in considering the pupil's needs and the provision that may be required.
3. Following the audition, the prospective pupil and his/her parent/carer will be invited to attend an interview with either the head teacher or a member of the admissions team. This provides an opportunity to discuss the pupil's educational history, individual needs and suitability for the school's academic and vocational curriculum. The pupil and parent/carer will also have an opportunity to ask questions about the school.
4. The school will then inform the parent/carer in writing of the outcome of the admissions process or may invite the pupil and parent/carers to a further meeting where additional information is required.
5. If a place is offered and accepted, parents/carers will be required to complete the school's admissions documentation and enter into the school's Parent Contract.

6. Following admission, the school will seek appropriate educational and safeguarding information from the pupil's previous school or setting. Safeguarding information will be transferred and managed in accordance with *Keeping Children Safe in Education 2026* and the school's Safeguarding and Child Protection Policy. KCSIE is now the statutory guidance in force.

Admissions Criteria

The Susi Earnshaw Theatre School aims to ensure that prospective pupils and their parents/carers understand and support the aims and ethos of the school. The admissions process will be conducted in an open and welcoming manner, and pupils and their parents/carers will be encouraged to ask questions about the school.

As a specialised performing arts school, vocational aptitude, potential, enthusiasm and a positive attitude towards training form an important part of the school's admissions assessment. The school will also consider the pupil's ability and willingness to engage positively with both the academic and vocational curriculum.

Equality and SEND

The school is committed to equality of opportunity and will not unlawfully discriminate against a prospective pupil on the basis of any protected characteristic under the Equality Act 2010. Parents/carers are asked to provide full details of any special educational needs and/or disabilities (SEND), medical needs or other additional needs their child may have, together with any relevant professional reports or Educational, Health and Care (EHC) Plan. This information enables the school to consider the pupil's individual needs, the provision that may be required and whether reasonable adjustments are necessary.

The school will consider reasonable adjustments to enable disabled prospective pupils to participate in the admissions and audition process and to access the education provided by the school. Each application will be considered individually and, where appropriate, in consultation with the pupil, the parents/carers and relevant professionals.

Where additional optional individual tuition is recommended, this will be discussed separately with parents/carers and any associated costs will be made clear in advance.

Please also refer to the school's Equal Opportunities Policy and SEND Policy.