

26th September 2022

Dear Parent/Carer

I am writing to inform you that we have had a truly successful first couple of weeks back and we do hope you have managed to take some time to reflect on national events after the passing of Queen Elizabeth II.

This is just a little reminder about the expectations for **2022-23**:

- Times of the school day: **8:30am-2pm**
- Full school uniform must be worn (Sensory requirements are taken into consideration) – please contact the school if new items are required
- All personal belongings brought into the school must be handed in, especially mobile phones (pupils should not be bringing smoking items including vapes to the school site)
- Any damage to property must be paid for in line with school policy
- Any detentions issued, then parents/carers will be notified and the appropriate collection needs to be put in place.
- Please see attachment for attendance notification
- Bullying/Discrimination – this is everyone’s responsibility to make sure our pupils, your son/daughter do not become a perpetrator in this area.
- Could I remind all that swearing, verbal and physical abuse will not be tolerated at Sutton House Academy and we all have a duty to role model such positive behaviour.

If your child’s tutor/class teacher has not yet been in touch to formally introduce themselves, they will be shortly.

If you have any questions, please do not hesitate to contact me or one of the other senior leaders.

Thank you for your continued support!

Yours sincerely



Alexis Bull
Headteacher



Days Off Affect Your Learning

There are 175 Non-School days a year. That's 175 days you can see your friends, family, go on holiday and go to your appointments.

Remember: Attend, Learn, Succeed

<u>Outstanding</u>	<u>Great</u>	<u>Good</u>	<u>Ok</u>	<u>Worrying</u>	<u>Concerning</u>
100% Attendance	95% Attendance	90% Attendance	85% Attendance	80% Attendance	75% And Less Attendance
190 Days in School (Great Job!)	10 Days off school	19 Days off School	29 Days off school	38 Days off School	47+ Days off School
Weekly certificates Half termly Badge Weekly Raffle entry	Weekly Certificates Weekly Raffle entry	Weekly Certificates Weekly Raffle entry Level 1 reminder	Level 1 letter Level 1 meeting Targets Set	Level 2 meeting Targets set	Level 3 LA involvement