



Sutton House Academy  
Wentworth Road  
Southend on Sea  
SS2 5LG

Tel: 01702 904633

Headteacher: Alexis Bull

7<sup>th</sup> October 2019

Dear Parent/Carer,

I would like to take this opportunity to thank you for your support over this half term.

We break up for the half term holidays on Thursday, 17<sup>th</sup> October at 2:15pm and return to school on Monday, 4<sup>th</sup> November at 8:30am.

I would like to take this opportunity in reminding you that all pupils are expected to wear full school uniform at all times. Any pupil arriving at school in incorrect uniform will be placed in internal support and will have their lessons separately from other peers. Parent/carers will be called to bring school uniform in.

May I take this opportunity to wish you a happy half term break and look forward to seeing all pupils back at school on Monday, 4<sup>th</sup> November in full school uniform.

Yours sincerely,

Alexis Bull  
Headteacher