



### Provider Access Policy

Date Reviewed	October 2019
Date Ratified by the Trust	September 2020

## Introduction

This policy statement sets out the Academy's arrangements for managing the access of providers to pupils for the purposes of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

## Pupil Entitlement

Pupils in Years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of Provider Access Requests

### Procedure

A provider wishing to request access should contact **Mr. Andesh Panday, Careers Lead**.

Telephone: 01702904 633 Email: [apanday@suttonhouse.org.uk](mailto:apanday@suttonhouse.org.uk)

### Opportunities for Access

A number of events, integrated into the internal careers programme, will offer providers an opportunity to come into the Academy to speak to pupils and/or their parents:

Gatsby Benchmark	Year 7	Year 8	Year 9	Year 10	Year 11
1	Mr. Andesh Panday holds the position of Careers Lead The CEIAG programme is evaluated annually using the <a href="#">online self-evaluation tool</a> from the Careers and Enterprise Company Compass tool.				
2	Aspirations activities delivered through PSHEE, form time and assemblies.	Labour market and future study options activities delivered through PSHEE, form time and assemblies. 1) Labour market - <a href="#">LMI for All.</a> 2) <a href="#">Job profiles</a> – National Careers Service. Local Enterprise Partnership visits. 3) Job Centre visits.	Labour market and future study options activities delivered through PSHEE, form time and assemblies. 1) Labour market - <a href="#">LMI for All.</a> 2) <a href="#">Job profiles</a> – National Careers Service. Local Enterprise Partnership visits. 3) Job Centre visits.	Labour market and future study options activities delivered through PSHEE, form time and assemblies. 1) Labour market - <a href="#">LMI for All.</a> 2) <a href="#">Job profiles</a> – National Careers Service. Local Enterprise Partnership visits. 3) Job Centre visits.	Labour market and future study options activities delivered through PSHEE, form time and assemblies. 1) Labour market - <a href="#">LMI for All.</a> 2) <a href="#">Job profiles</a> – National Careers Service. Local Enterprise Partnership visits. 3) Job Centre visits.
3	Destination data is scrutinised to track pupils and measure the success of the CIEAG provision across the academy and with different pupil groups.				
4	All pupils undertake Occupational subjects as part of the curriculum.	All pupils undertake Occupational subjects as part of the curriculum.	All pupils have the opportunity to achieve Wellbeing Programme and occupational studies through the curriculum.	All pupils have the opportunity to achieve occupational studies through the Curriculum and Wellbeing Programme.	All pupils have the opportunity to achieve Occupational studies through the Curriculum.
5	Careers Week activities delivered through	Careers Week activities delivered through	Annual Careers Convention. Steps to Success event.	Annual Careers Convention.	Drop-down sessions for FE and employability.

	PSHEE, form time and assemblies.	PSHEE, form time and assemblies.	Careers and Enterprise Day organised through <a href="#">Career Ready</a> . Employer visits e.g. Anglian Water, RBS.	Employability Day organised through <a href="#">Career Ready</a> .	
6			Work visits through <a href="#">Founders4Schools</a> .	Work experience opportunities organised through <a href="#">The Adecco Group</a> and <a href="#">Career Ready</a> . Career-related volunteering through DofE.	Drop-down sessions for FE and employability.
7	Alumni visits	Alumni visits.	Alumni visits. College visits e.g. SEEVIC. University visits e.g. Essex. Annual Careers Convention. Apprenticeship events. <a href="#">Register of approved apprenticeship training providers</a> . <a href="#">Amazing Apprenticeships</a> .	Alumni visits.. College visits e.g. SEEVIC. University visits e.g. Essex. Annual Careers Convention. Apprenticeship events. <a href="#">Register of approved apprenticeship training providers</a> . <a href="#">Amazing Apprenticeships</a>	Sixth Form visits. College visits e.g. SEEVIC.
8	The Academy commissions <i>Connexions</i> to provide high quality, impartial careers advice to pupils in Years 7-11. By the age of 16, every pupil will have had have had at least one interview. Particular focus groups e.g. SEND and Pupil Premium will be provided with the opportunity to have more than one interview.				

Please speak to **Mr. Andesh Panday, Careers Lead** to identify the most suitable opportunity for you. The Academy's safeguarding policy <http://suttonhouse.org.uk/media/87043/sh-sg-cp-policy-sept-19.pdf> sets out our approach to allowing providers into school as visitors.

## **Premises and Facilities**

The Academy will make the Hall, Theatre Conference Room and/or classrooms available for discussions between the provider and pupils, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with **Mr. Andesh Panday, Careers Lead** or a member of his team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with **Mr. Andesh Panday, Careers Lead**.