

Create a table in your homework books like the one below:

Formal	Informal

TASK 1: Fill in the table by deciding whether the language below is formal or informal:

Sir or Madam

cash

mates

regarding your recent letter

in order to

can't wait!

lol

in anticipation

sort of

TASK 2: Are these statements true or false?

1. Knowing the purpose and audience for a piece of writing helps you to decide if it's formal or informal.
2. You can use slang words in formal English.
3. Formal English is used with people in important positions.
4. Formal English sounds chatty.
5. Informal English is used with friends and family.
6. You can use slang words in informal English.
7. Informal English sounds posh.