



Tanworth in Arden C of E Primary School & Nursery
In God's family, learning, loving, growing to be our very best

Registration Form

Your Child's Details

Full Name	
Date of Birth	
Known as	
Gender	
Country of Birth	
Nationality	
Adopted from Local Authority Care	Yes / No
Young Carer	Yes / No

First Parent / Carer Details

First Parent/ Carer Name	
Mobile / Main Contact No:	
Home Phone Number:	
Email Address	
Home Address	
Post Code	

a: The Green, Tanworth in Arden, B94 5AJ
 t: 01564 742284
 e: tanworthschool@welearn365.com
 w: www.tanworthschool.co.uk



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Parental Responsibility	Yes / No
Legal Access	Yes / No

Second Parent / Carer Details

Second Parent/ Carer Name	
Mobile / Main Contact No:	
Home Phone Number:	
Email Address	
Home Address	
Post Code	
Parental Responsibility	Yes / No
Legal Access	Yes / No

Religion

Religion of child	
Ethnic Group	
Language Spoken at Home	

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Medical Information

Surgery attended	
Doctors name (If applicable)	
Surgery Address	
Surgery Telephone Number	

Medical Disclosure

Does your child have any special needs or disabilities? If Yes, please provide details	Yes / No
Does your child have any Medical Conditions? If Yes, please provide details	Yes / No
Does your child have any Known Allergies? If Yes, please provide details	Yes / No
Does your child have any special Dietary Requirements? If Yes, please provide details	Yes / No
Are your child's Immunisations Up to Date? If No, please provide details	Yes / No
Does your child have a health care plan? If Yes, please provide details	Yes / No

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Parental Permissions

Inhaler I give permission for a trained member of staff to administer the inhaler supplied by me	Yes / No
Epipen I give permission for a trained member of staff to administer the Epipen supplied by me	Yes / No
Walks, Outings and Forest School Your child will be taken out of the setting as part of daily activities. I give permission for my child to take part in short trips, Forest School or general outings. I understand that individual risk assessments are carried out for each type of trip or outing taken and are available for me to see as required. For major outings, we will inform you and ask for your specific consent.	Yes / No
Animals We will ensure that our pets are healthy and fully inoculated as appropriate and that animals showing any signs of disease are treated. We may occasionally have supervised visits of animals to our setting. A risk assessment will be carried out for visiting animals and parents informed	Yes / No
Sun cream I hereby give permission for a member of staff to administer sun cream as supplied by me to my child when necessary and record its use	Yes / No
Emergency Treatment In the event of an accident involving my child I understand that every effort will be made to contact me immediately. I give consent for to provide emergency first aid treatment to my child and/or to seek emergency treatment from a qualified medical practitioner.	Yes / No

Emergency Contacts

First Emergency Contact:	
Mobile / Main Phone Number:	
Home Phone Number:	
Work Phone Number:	
Relationship to Child:	

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Second Emergency Contact:	
Mobile / Main Phone Number:	
Home Phone Number:	
Work Phone Number:	
Relationship to Child:	

Third Emergency Contact:	
Mobile / Main Phone Number:	
Home Phone Number:	
Work Phone Number:	
Relationship to Child:	

Documents Enclosed

I confirm that I have enclosed with this form original or current copies of one of the following documents Circle as appropriate	Child's Birth Certificate
	Child's Passport

Declaration

I certify that I have answered all the questions to the best of my knowledge and belief	Signature	Date
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Collection Password Confirmation

Tanworth Nursery takes its responsibility for safeguarding and promoting the welfare of children in its care very seriously.

It is important that your child is collected at the end of their nursery session by a person who has been identified by you as a person authorised to collect your child.

If you are not able to collect your child, staff will need to know in advance who will be collecting your child. In all circumstances where it will not be you who collects your child, please ensure that you sign the collection diary to that effect and detail who will be collecting your child.

We understand that emergencies do happen; in these situations, please telephone the nursery informing staff of who will be collecting your child. At this point we will need a password as a security question so that your child will be allowed to leave nursery with the identified adult.

If the above procedure is not followed staff will be unable to release your child, staff will endeavour to contact you. However, procedures are in place to ensure the safety and wellbeing of any child not collected at the end of the day.

Name of Child	
Password	
Parent / Carer Name	
Parent / Carer Signature	
Date	

Nominated Collectors

Name	Relationship to Child	Contact Phone Number

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Details for children claiming the additional 15 hours' childcare 30-hour childcare scheme

Child's Name	
Child's Date of Birth	
30 hours' eligibility code (e.g. 12345678912)	
1 st Parent / Carer Name	
1 st Parent / Carer National Insurance Number	
1 st Parent / Carer Date of Birth	
2 nd Parent / Carer Name (If applicable)	
2 nd Parent / Carer National Insurance Number	
2 nd Parent / Carer Date of Birth	

Declaration

I/We agree that the information I/we have provided can be shared with the Local Authority and Department for Education, who will access information from other government departments to confirm my child's eligibility and enable Tanworth in Arden Academy Trust to claim for the relevant free childcare hours from September 2017.

	1 st Parent / Carer	2 nd Parent / Carer (If applicable)
Signature		
Date		

Please return this completed form(s) with all relevant documentation to:

Nursery Admissions
 Tanworth in Arden Academy Trust
 The Green, Tanworth in Arden, Warwickshire, B94 5AJ

Or Scan and email to:

tanworthnursery@welearn365.com

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