

## Tanworth in Arden Church of England Primary School and Nursery PTA AGM |

2<sup>nd</sup> March 2026 | 19:00.



### Attendees:

9 Attendees therefore quorum requirements were met.

### Meeting Minutes and Actions.

Meeting held at Tanworth in Arden Primary School at 19.00.

### Apologies received:

Serena, Jemma, Dani, Dan, Madi

### Chair's report:

Attached/ available on the PTA page of the school website.

### Treasurer's report:

Attached/ available on the PTA page of the school website.

**Balance in the bank at 2<sup>nd</sup> March 2026: £8,119.27 of which £4,929 has been allocated, leaving available balance of £3,190.27.**

### Election of Committee Members for the upcoming year:

No requests or nominations to take on a named committee role were received ahead of the meeting.

**Chair – Georgina Thompson** to remain in post as nominated by Gemma, seconded by Sarah

**Treasurer – Sarah Hoadley** to remain in post as nominated by Georgina, seconded by Hannah

**Secretary – Gemma Turvey** to remain in post as nominated by Georgina, seconded by Sarah

### Matters discussed:

- **PTA needs to improve how information is shared** with parents as not all families engage with the school newsletter or website and the current WhatsApp group can feel clunky and ineffective. Following a suggestion at the last AGM, a **WhatsApp community group** was set up but most people remained on the original group so information was either duplicated or not sent through the Community group. Agreed that a mass move to the Community Group is needed so we can stop communication through the old WhatsApp. Different sectors in the community should improve the organisation and effectiveness of communications and feedback.
- Decision to set up a specific sub-group with **year group representatives** so that there is one contact for each year who is tasked with sharing communications and reporting feedback as needed. From AGM attendees we agreed on the following reps:

**Nursery – Hannah R**

**Reception – TBC - will contact Steph**

**Yr 1 – Sarah**

**Yr 2 – Georgina**

**Yr 3 – Hannah R**

**Yr 4 – TBC - Dani** is the usual representative – check Dani is happy to be added to the group

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Yr 5 – Hannah R

Yr 6 - Cat

- As most information goes out directly through WhatsApp or the school App if it's a reminder, moving forward PTA should probably just have an upcoming events section on the Newsletters and do possibly a **termly PTA newsletter**, similar to OPAL with a roundup of how events have gone and key things coming up/ requests for help or input.
- Feedback received that it **isn't clear how much things cost/ what the money being raised through PTA events actually gets spent on**. Would be helpful to **highlight key expenses** from the treasurer's report and **share** them e.g. the cost of the school book resources or cost of coaches for the Year 6 residential etc which many parents may assume comes from the school budget but are actually significant amounts and are paid for through the PTA's fundraising.
- Feedback that there are **too many events** – particularly the final months of 2025 which felt draining for parents. Agreed we **need fewer but higher impact and inclusive** events to raise funds. Make it clear at each event what the funds are being raised for and how close we are to the target. **Limit 'Treat Thursday/ Friday' to 1 per half term**. Consider a donated cake sale to give a wider variety than the cookie/ donut sales. Suggested a cake sale to tie in with Easter Bonnet Parade/ Church Service. Ask for donations of cakes and hope to set up outside if the weather is fair and may attract parents and villagers as well.

#### Spending/ School Requests:

- **Outdoor Classroom** is still the highest value request - to be sited on the rear field. Capacity for a single class at a time. Ideally clad to at least half height on all sides to make it usable in all weathers. Including groundworks, likely to be in the region of **at least £10,000**.
- **Replacement of the Outdoor Canopy** – Mrs Bamford has received quotes of **£900** to supply or **£1600** to supply and fit from the original supplier. As the existing one provides a pattern to follow it was agreed we can probably provide the labour to fit so only supply would be required.
- Mrs Hoskins is currently setting up the **Sensory Garden** and asking parents and local businesses for support for this directly – may be that PTA are asked if these avenues don't meet all of the garden needs.
- Miss Truslove is working on **renovation of the Prayer Garden** and the same as above will likely apply.
- Mrs Hoskins suggested **uniform sales** using 'Uniformerly' to increase sustainability. Although we receive a lot of uniform, much is older style, unsized or in average condition. As school is flexible already with allowing unbranded uniform there is not much take up when uniform is offered and the volunteer time to run it would be

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considerable. Suggestion by Mrs Bamford to instead have a **regular uniform sale** e.g. a week where it is advertised that uniform is available and bundle items together.

Especially at **Parents Evenings** and/or the point **uniform changes from Summer>Winter or Winter>Summer. Storage needed in the PTA room** so that sizing of items only needs to be done once.

- Small items for the now completed Art & DT room e.g. easels etc
- Easter Eggs x 8 for the Easter Bonnet Parade Winners
- PTA have committed to **continue funding**:
  - the **school book subscription** if teachers agree it is useful
  - **Reception welcome bears and books**
  - **Year 6 Residential coach**
  - **School Discos**

**Agreement** amongst all those present that **voting for acceptance/ decline of most funding requests can be done through WhatsApp**. Larger requests may require an in-person PTA meeting.

#### Confirmed Events:

- NSU for Mother's Day Shop – Friday 6<sup>th</sup> March
- Mother's Day Shop – Friday 13<sup>th</sup> March am – will request for volunteers – 4 offers from AGM attendees.
- Easter Bonnet Parade/ Church Service – Cake Sale – Friday 27<sup>th</sup> March
- NSU for Father's Day Shop – Friday 5<sup>th</sup> June
- Father's Day Shop – Friday 19<sup>th</sup> June
- Church Summer Fete will be on the 4<sup>th</sup> July – suggested we ask the Church whether we can have a PTA stall there, rather than also doing a Summer Fete this year
- School Discos x 3 – hosted by 'Crazy Dave Discos' – Thursday 9<sup>th</sup> July

#### Suggestions for Future Events:

- **Sponsored Event for April** – needs to be inclusive and different from those already held (read, bounce and pancake flip). Possibly activity based e.g. egg and spoon but in teams or classes.
- **Colour Run for Anjee** – This needs to be confirmed with Anjee's family that they are happy for this to go ahead but proposed to coincide with Sports Day. Although the PTA can't raise funds for another charity, PTA members can volunteer their services for an event and then split funds if it is made clear to donators who they are donating to. We would suggest maybe PTA runs the event and charges a nominal fee to participants to cover costs but any donations go to Anjee's family's chosen charity.

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- **Car Boot** – could be held on the Playing Pitches if we have another dry summer. Would need to check licensing & H&S requirements but for a small, one-off event on school grounds it should be feasible. Charge per car and per entrant/ family to maximise fundraising and could have PTA stalls if volunteer numbers allowed.
- **String Quartet Concert in the Church** – potential to do 2 x 1hr sittings with an hour gap between. Need to discuss feasibility, capacity and potential dates with the church and then pricing/ dates with the Quartet.
- **Bingo/ Quiz/ Quingo** – Marmite for parents but have been highly successful in the past and great way of encouraging parent involvement. Previously been held in the village hall, fish and chip supper provided (The sisters fish & chip truck may be a possibility). Mrs Dickin was quizmaster in previous years so could contact her for advice.
- **Polar Express Event** – other PTA's have developed this event to quite a large scale – volunteer/ time dependent. Minimum of: pyjamas, blanket/ cushion, hot chocolate and popcorn to watch the film.
- **Sweets/ Fill-a-Jar** – potentially ideal for the Summer Fete Stall – can be sweets or also treats e.g. hair bands/ fidget toys/ stationery etc. – Then raffle these?
- **Clothing Recycling Bank** – believe this has been considered before and there were issues with placement and access requirements – need to check these again as useful funds for very little admin.

To **gauge appetite for events** suggested we **use a google forms** layout. This worked well for the Cupcake Workshops and Mrs Bamford confirmed that parents usually engage with these. Suggest this for choosing between say Bingo/ Quiz/ Quingo etc. To **gauge student preference**, it was suggested we come up with a '**supermarket-style blue token**' system where children could vote for their favourite event from feasible options.

#### Other things which were discussed:

- **PTA Banners** to inform parents of upcoming events – approx. £20 each with space for 3 x A4 wallets that can be changed as necessary. Mrs Bamford would be happy for us to place 3 around the school to maximise visibility. Also fine to continue to use the noticeboard outside Year 1 & 2.
- **Prayer Garden renovation** may well need **volunteers** – discuss with Jemma H and Dan P who have previously suggested their **employers offer volunteer days** for a group to attend and help a charity. Alternatively Hannah R suggested that the Football Club submit volunteer hours to a scheme that employers then purchase to offset their volunteering obligations which may be another option.
- Feedback from the Christmas Market was that although it was nice, it wasn't the same as the previous year when it was combined with the Church. Although this is agreed, the H&S requirements have changed substantially since that event in terms of road closures etc so logistically and financially as well as volunteer numbers would

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require a huge amount of effort and planning to pull off a similar event again. Need to consider whether there is a way of finding a middle ground.

**Next meeting date - TBC.**