

Tanworth in Arden Primary Church of England Primary School and Nursey PTA Meeting | 16th January 2025 | 19:30.



Attendees:

Georgina, Sarah, Gemma, Hannah, Victoria

Meeting Minutes and Actions.

Meeting held at The Bell at 19:30.

Key Dates:

Date	Proposed Event	Action
31/1	Non-School Uniform – Mother’s Day Shop Donations	Advertise
14/2	Valentine’s Treat Friday	Source treats
28/2	Sponsored Pancake Flip	Sponsorship forms. Volunteers.
6/3	World Book Day – school-run not PTA but possibly WBD Costume swap shop ahead of WBD	WBD Costume swap shop?
21/3	Red Nose Day – school-run	
28/3	Mother’s Day Shop – £2	Volunteers.
7/4 & 9/4	Golden Easter Egg/ Wonka Bar style sales	Get sponsors. 1 top prize, 4 smaller. Whole family prizes. Est. 250 eggs @ £2 markup.
9/5	Treat Friday	
16/5	Non-School Uniform for Father’s Day Shop Donations	
13/6	Father’s Day Shop	
21/6	Circus – 3 sittings. Bar and basic refreshments?	Ticket Sales £7.50pp
TBC	Colour Run for Anjee – hopefully in conjunction with Sports Day?	
TBC	Sports Day Stalls. Tombola (children & bottle), nursery hook-a-duck, refreshments, external stallholders	

AGM Date set for Monday 24th February 19.00 at School.

Topics Discussed:

- **Content of AGM – SWOT analysis suggested. Inform attendees of how funds have been raised and distributed so far.**
- **Review of the Library fundraising – initial target met and furniture installed. Library book contract confirmed on a trial basis. Feel the space needs artwork or mural to make it more appealing – can we ask whether parents have any contacts with artists who may be able to assist?**
- **Suggestions for future fundraising:**

Short term targets

- **Water Fountains.** Need to consider ongoing contract costs and who would be responsible for maintaining etc but likely to be something PTA could fund and implement quite quickly.
- **Forest School Equipment.** Need to speak to Mrs Dickin to find out what is actually needed. PTA likely to be happy to fund.
- **Cooking Utensils.** Need to request a full list of equipment and utensils required for cookery classes. Likely to be able to tie in with the Pancake Flip event.

Long term targets

- **DT Room (Old ICT Room) renovation. To include laminate flooring, sink and running water, shelving, worktop surfaces.** Need to confirm location and whether it is currently a SEN space.
- **Outdoor Classroom.** Need to confirm where it would be sited, capacity required and what type of classes it would need to accommodate.
- **Sheds.** Need to discuss with Mrs Bamford re how many are needed and where they could be located. Offer of one from a parent – unsure how easy it is to relocate or how quickly we could collect.

Uncertain

- **Astroturf Revamp.** Less keen, costly and not widely used?
 - **School Oven.** Feel this is probably an essential item so investment required from the Trust rather than PTA.
- **Events – suggestion initially of 1 big event and 1 Treat Friday per month. Discussed how difficult it is to plan, organise and recruit volunteers so focus needs to be on events that are simple to run but maximise revenue whilst keeping the children engaged and the parents on board. Fun visuals for ‘Fund-o-meter’ for larger targets?**
 - **Discussion regarding how to engage parents as volunteers and to encourage greater attendance at PTA meetings.** Review of days meetings could be held per vote on PTA WhatsApp group:

Mon	9 votes
Tues	3 votes (cubs night)
Wed	2 votes
Thurs	6 votes (beavers night)
Fri	2 votes

Will hold the AGM on a Monday and consider whether a daytime meeting may encourage more parents.

Miscellaneous / Updates:

Other suggestions for possible fundraising events:

Time Capsules

‘Key date’ day similar to Shakespeare’s Birthday but more of a modern-focus. Superhero day/ AA Milne Day/ Roald Dahl day/ Harry Potter Day etc

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First Aid Courses for Children/ Adults
Sponsored Bounce

Finance Break Down:

To discuss at AGM

Next meeting date - AGM.