



TARLETON
ACADEMY

Headteacher: Mr S Parker

Dear parents/carers,

End of Academic Year Letter

As we draw the curtains on this academic year, I am filled with immense pride and gratitude, reflecting on what has been an extraordinary year for staff and students at Tarleton Academy. Our school has gone through a period of transition and change and as we conclude another academic year, we are optimistic about the future for the school and our community. In the last week, we have celebrated all that makes our students special, recognising individual talents and skill. Our students have earned numerous rewards and recognition for their outstanding achievements, a testament to their dedication and hard work. This week not only marks the culmination of an incredible year but also the end of my first full term as your Headteacher. I am profoundly proud of how our entire school community has united to drive continuous improvements in the provision at Tarleton Academy. Our proudest achievement has been the strengthened relationship between home and school, underscoring our commitment to celebrating the remarkable accomplishments of our students both within the school and in the broader community.

As we look ahead to the next academic year, I am excited to share the upcoming changes that will result from our diligent school improvement planning. These changes have been carefully informed by the community voice activities we have conducted since I began my role. We have incorporated feedback from students, staff, parents/carers, and members of our extended school community to ensure that our plans align with the needs and aspirations of everyone involved. September will usher in a period of change, all planned and coordinated to provide clarity and direction for our students. Each change has been deliberately implemented with the goal of supporting our pursuit of the vision of ***Igniting Excellence and Empowering Individuality***.

In preparation for September, we have made some adjustments to our school day. While the start and end times of the day will remain unchanged, the structure of the day for our students will see some modifications. One notable adjustment is the withdrawal of the *Read Aloud* sessions from our daily schedule. It is important to emphasise that this change does not signify a step back from our commitment to fostering literacy and a love for reading. Instead, we have reallocated this time to enhance our curriculum, allowing for an increased focus on meaningful and integrated reading activities within the classroom. The timings of the new school day are detailed below:

	Timing
Student Arrival and Movement Time	08:45 - 08:50
Tutor Time	08:50 - 09:15
Period 1	09:15 - 10:15
Period 2	10:15 - 11:15
Break	11:15 - 11:35
Period 3	11:35 - 12:35
Period 4	12:35 - 13:35
Lunch	13:35 - 14:15
Period 5	14:15 - 15:15



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Another change students will notice is the restructuring of tutor time. Beginning in September, we will no longer operate vertical tutor groups comprising a mix of students from different year groups. Instead, students will be allocated to year group tutors to better support the delivery of age-appropriate content through our newly reformed tutor programme. This programme will address many of the key themes also covered in our PSHE curriculum, making it crucial for students to be grouped with peers of the same age. While students might not remain with their previous tutor groups, rest assured that great care and attention have gone into thoughtfully organising these new groups to best support each student's development and wellbeing.

All students will also notice changes to the teachers listed on their timetables for the new academic year. While it is common to have different teachers as classes progress, this year we are particularly excited to welcome seven new teachers to Tarleton Academy starting in September. I will write to introduce our new staff formally in the new year. As we welcome new faces, we also send our best wishes to those colleagues leaving us at the end of this academic year. We want to give particular thanks to two long serving members of staff retiring at the end of this year. Special thanks go to Mrs. Waller, who has been with Tarleton Academy for 11 years, and to Mrs. Sprague for her remarkable 18 years of commitment and excellence. Their contributions have been invaluable, and they will be greatly missed by students and staff alike. We wish them all the very best in their future endeavours.

Another important change to our pastoral care structures will take effect from September, aligning with our new tutor system. We will fully transition to a year group system to enhance the support and communication for families. Every student will now have four named contacts in school:


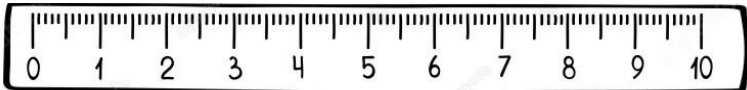







- **Form Tutor:** For low level questions relating to pastoral care or academic performance
- **Year Leader:** For questions relating to the pastoral care and wellbeing of students
- **Director of Key Stage:** For any questions relating to academic performance
- **Link member of the SLT:** For contact relating to any questions or concerns that are not able to be resolved by the Form Tutor, Year Leader or Director of Key Stage

This structure is designed to ensure that each student has a robust support network and that communication with families is streamlined and effective. In September, we will provide personalised details of the staff members linked to each student, ensuring that everyone knows their key contacts within the school.

We are looking forward to welcoming all students back to school on **Tuesday, 3rd September**. To ensure a smooth start to the day, we kindly ask students to arrive promptly by 08:45. For those who arrive earlier, breakfast provision will be available starting from 08:00. Below, you will find the term dates for the academic year 2024-25. Further key dates specific to your child, including Parents' Evenings, will be shared in September for your attention and planning:

Autumn Term 2024	
School opens to all students	Tuesday 3 rd September
Early Closure for Open Evening	Wednesday 2 nd October (13:15)
INSET Day	Friday 18 th October
Half Term	Monday 21 st October – Friday 25 th October
INSET Day	Friday 29 th November
INSET Day	Monday 2 nd December
End of Term	Friday 20 th December (12:30)
Spring Term 2025	
INSET Day	Monday 6 th January
School opens to all students	Tuesday 7 th January
Half Term	Monday 17 th February – Friday 21 st February
End of Term	Friday 4 th April (12:30)
Summer Term 2025	
School opens to all students	Tuesday 22 nd April
May Bank Holiday	Monday 5 th May
Half Term	Monday 26 th May – Friday 30 th May
End of Term	Tuesday 22 nd July (12:30)

I kindly remind all families that students are expected to return to school prepared and ready to learn, adhering to our established uniform and equipment requirements. Please note that there have been no changes or updates to our school uniform policy, and I encourage parents/carers to review the guidelines regarding school shoes to ensure compliance. Additionally, it is essential that any false nails or piercings, beyond a single stud in the earlobe, are removed before the start of term. Outlined below is an overview of the required school equipment for each student, which includes essential items such as stationery and calculators. Starting from September, it will be mandatory for all students to carry a school bag and a reading book to support their learning and development throughout the day.

Equipment Checklist		
30cm Ruler		
Whiteboard Pen		Eraser 
 You must have a school bag big enough to carry your reading book , school book and equipment.	Additional Equipment: <ul style="list-style-type: none"> • CASIO FX -83GTX • Protractor • Compass • Pencil Sharpener • Coloured Pencils • Apron • Spanish Dictionary • PE Kit • Trainers 	Pen 
 You must carry your equipment in a pencil case .		Green Pen 
<i>Igniting Excellence and Empowering Individuality</i>		Pencil 

As we conclude the academic year, I want to stress the heightened importance of school attendance for the 2024-25 academic year. Our school outcome data aligns with national findings, showing that students with high attendance rates achieve greater academic attainment/progress and experience enhanced wellbeing. It is essential that all students begin the new term positively by attending from day one to establish a strong attendance record. We will continue to link key rewards and celebrations directly to attendance, alongside contextual information, highlighting its crucial role in our educational approach. Recent changes in statutory guidance mean that Headteachers now have limited authority to authorise absences, placing a greater responsibility on families to ensure regular school attendance. We urge families not to book holidays during term time as these cannot be authorised. At Tarleton Academy, we are committed to supporting each student's attendance journey, working closely with families to overcome any challenges. Together, we can ensure every student reaches their full potential both academically and personally.

As we embark on the summer break, it is crucial to prioritise the safety and wellbeing of our students. Please remember that during the holidays, emails may not be monitored as regularly as during term time. Any information regarding the safeguarding of children should be promptly shared with the school or relevant local authorities where necessary. Our *Reach Out* reporting system will remain active throughout the summer, and we are committed to addressing communications promptly. However, please be aware that response times may be delayed during this period. If you have immediate concerns related to the safety or safeguarding a child please call:

- Lancashire Area: Children's Social Care on [0300 123 6720](tel:03001236720) or Out of Hours [0300 123 6722](tel:03001236722)
- Sefton Area: Children's Social Care on [0151 934 4013](tel:01519344013) or Out of Hours [0151 934 3555](tel:01519343555)
- Liverpool Area: Children's Social Care on 0151 233 3700 (24-hour service)
- **If you think a child is in immediate danger, call the Police using 999.**

Finally, I would like to take this opportunity to extend my thanks to all parents and carers for your unwavering support throughout the year and in my first term as Headteacher. Your partnership is invaluable in creating a school environment in which all our students can grow and develop. As we approach the holiday period, I wish each and every family a happy and fulfilling break. We look forward to welcoming everyone back refreshed and ready for another successful academic year ahead.

Yours faithfully,



Mr S. Parker
Headteacher