



TARLETON ACADEMY

Headteacher: Mr S Parker

Friday 18th July 2025

Dear Parents/Carers

Civica Eats

From 1st September we will be using Arbor Payments and Civica Eats as a cashless school. This means that School Gateway will become redundant and as such, all parents will need to have an Arbor account to complete routine payments and receive key information.

Current Year 7-10

- On Thursday this week, students had their fingerprint captured in line with the consent that has been provided.
- Arbor Payments will be live to access from Monday 11th August on the Arbor Parent Portal or app.
- Do not upload lunch money nor purchase from the shop on School Gateway from 12.30pm on the last day of term (22nd July).

Year 6 to be 7

- Staff will complete biometric recording during Summer School with a further session on Wednesday 3rd September.
- From Monday 11th August, you will be able to set up an Arbor account in the Parent Portal. On set up of the account, the ability to use Arbor Payment is enabled.
- If you have an older child in school, you do not have to set another account in Arbor. Your children will be linked on the system.

Information about Arbor Payments

Arbor Payments (via the Parent Portal or app) will be used for lunch balances, shop and trip payments from Monday 11th August. All of the monies that are on School Gateway will be transferred to lunch balances on Arbor Pay in the summer. If you have paid for any trips or instalments, these will also be transferred across by 11th August.

Civica Eats

In our school, at lunchtime there are several options that are available every day. These will all be purchased using the Civica Eats system, powered by the Arbor App.

If you do have any questions, please do not hesitate to get in touch with us on enquiries@tarletonacademy.org with a subject line of, 'Arbor/Civica.'

Yours faithfully,

Mr S. Parker
Headteacher



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Company Registration Number 7848372
VAT Registration Number 125718416

01772 812644

enquiries@tarletonacademy.org

Hesketh Lane, Tarleton, Preston, Lancashire, PR4 6AQ