



Thursday, 26<sup>th</sup> November 2020

## Reminder of the Year Group Rota Schedule

Dear Parents,

As the first rotation of the remote learning cycle comes to an end, we are pleased to be able to reflect on how successfully the vast majority of our students have engaged with their work from home and wanted to remind you of our plans for the weeks running up to the end of term.

As stated within our previous letter 'New Protocols After the Half-Term', creating an environment in all areas of our schools throughout the day and securing calm measures to ensure all students move around the school safely has been reliant on very high staff attendance. With reduced numbers of staff in school, we decided to move to a rota system, with a single year group out of school for any given week. We will be continuing with this plan, as published, until the end of the term on Friday 18<sup>th</sup> December. As previously, students working from home will have access to remote learning via ClassCharts.

The following schedule provides details, as things currently stand, on which year group will be out of school on any week for the remainder of this term

Week Beginning	Year Group out of school	Return to school date
30 <sup>th</sup> November	Year 10	7 <sup>th</sup> December
7 <sup>th</sup> December	Year 9	14 <sup>th</sup> December
14 <sup>th</sup> December	Year 8	5 <sup>th</sup> January 2021

We will be reiterating our plans with all students and clearly re-emphasising our high expectations regarding engagement prior to their remote learning week. We will be contacting the parents of vulnerable children and children of critical workers who attended school during the first rotation and will be offering provision to access supervised remote learning in school.

We will also be notifying some parents of the need for their child to attend school since they have been identified as having difficulty with their engagement during the first rotation. **Where this is the case parents will receive a separate letter.** Students will also be spoken to in school during the week prior to their remote learning week so they are fully aware of the additional support on offer and the expectations with regard to attendance.

Any students in receipt of free school meals who are working from home will receive a voucher during the week they are working from home.

Should there be the need to widen restrictions, this will be implemented in a phased manner, with as much notice given to you as circumstances allow. As always, we continue to monitor the national and local picture and follow advice from Lancashire County Council and the Department for Education.

*Outstanding education at the heart of the community*

It is with much regret that we are having to put these measures in place but would like to reassure you that as best we can, we will try to minimise the disruption and only move to further year groups being out of school if absolutely necessary. This pandemic has been long and arduous in very many ways for so many people. We look ahead to a time, hopefully in the spring, when our daily routines can resume some levels of normality. In the interim we will do our utmost to keep our students, staff and all our families as safe as possible, whilst also maximising the learning as best we can within the current context.

In the meantime, should you have any questions regarding the content of this letter, do not hesitate to contact us via [enquiries@tarletonacademy.org](mailto:enquiries@tarletonacademy.org) .

Yours sincerely,

*B Dunne*

Mr B Dunne  
Executive Headteacher - Secondary

*M Cunniffe*

Mr M Cunniffe  
Head of School

Outstanding education at the heart of the community

---

Mrs. L. A. Gwinnett, Executive Headteacher Tarleton Academy, Hesketh Lane, Tarleton, Preston, Lancashire PR4 6AQ  
General Office: (01772) 812644 Email: [enquiries@tarletonacademy.org](mailto:enquiries@tarletonacademy.org) [www.tarletonacademy.org](http://www.tarletonacademy.org)

---

Endeavour Learning Trust

Registered in England - Company Registration Number 7848372 - Vat Registration Number 125718416