



14<sup>th</sup> January 2019

Dear Parents,

**Interim Review Day – Wednesday, 13<sup>th</sup> February 2019**

This letter gives advanced notice of our Interim Review Day on Wednesday, 13<sup>th</sup> February. This event has been scheduled following the success of the review day at the start of term in September and previous Interim Review Days. These reviews allow and encourage the students to really focus on the progress they are making.

Within the next couple of weeks you will receive your child's review appointment time. Attendance at the review is compulsory and counts towards their attendance totals, however, students will only need to be in school for the duration of their review.

If this causes a problem for you, please contact the General Office and arrangements will be made for your child to work in school for the day. Please note that there will be NO PROVISION to supervise students for only part of the day, students will either attend school for their review appointment only or attend school for the whole day. For example, if your child's appointment is at 11.00am they will not be permitted to arrive at school at the usual time and then wait in school until their appointment. All teaching staff will be involved in review meetings and only a limited number of staff will be available to supervise those students who need to attend school for the whole day.

At Tarleton Academy we continually strive to nurture a culture of drive and accountability and we believe that these reviews play an important role in achieving this goal. Students will attend a one to one meeting with their personal tutor where they will reflect on their current performance and review targets set and agreed in September 2018.

Students should return home following their appointment to complete a personal study task. If your child is among those students working in school for the whole day then this task will be completed in school.

If you have any queries regarding our Review Day please don't hesitate to contact myself or the General Office.

Yours faithfully,

Mrs C Barlow  
Assistant Headteacher - Progress and Intervention

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