



11th March 2019

Dear Parents,

Year 7 Subject Consultation Evening – Thursday 21st March 2019

I would like to take this opportunity to invite you to the Year 7 Subject Consultation Evening on **21st March 2019**. The evening will run from 4.00pm – 7.00pm and will give you the opportunity to speak to subject teachers. In assembly today I have discussed with students the process of making appointments with their teachers and the pupils have been issued with their individual appointment sheet. Please encourage them to include meetings with all of their teachers. If your son/daughter is unclear about anything regarding the evening please encourage them to speak to their tutor or to myself.

Appointments are usually five minutes in duration as there are lots of parents to see. Please don't be offended if your discussion is cut short, this will only happen if an obvious queue is forming. If you think that a longer appointment will be needed, please contact the school to arrange a separate appointment. You should also be aware that, in some cases, teachers have a large number of Year 7 classes and will prioritise appointments for students based on their particular need. If your son/daughter does not receive an appointment for a subject upon asking their teacher, you can assume that we are happy with their academic progress in the subject. If, however, you feel you require an appointment, we are happy to discuss how this might be accommodated.

For subjects in the Carousel, students will have recently changed teachers/subjects at the point of the Year 7 Subject Consultation Evening. They should make appointments with their previous teacher.

Teaching staff will be situated either in the main hall or in the classroom just opposite. Notice of where to find the various members of staff will be displayed in the school entrance hall.

During the evening, we will also be asking you to complete a short questionnaire so that we can gather your views on various aspects of your son/daughter's education and their time at Tarleton Academy thus far.

If you wish to discuss any aspect of this report further or are unable to attend parents evening then please do not hesitate to contact me or your child's Head of House.

We look forward to seeing you on Thursday 21st March. On arrival, please sign in at the desks outside the main reception before the your first appointment time.

Yours sincerely,

Mr T McLardy
Assistant Headteacher – Curriculum and Assessment

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