



Wednesday, 9th October 2019

Dear Parents,

Changes to the daily lunch arrangements (commencing Monday 14th October)

Over the summer we have made a number of improvements to the school facilities. This has included the installation of a new kitchen area within the school hall and additional seating to increase our service capacity during the break and lunch periods.

After monitoring the lunch service over the first few weeks we have decided to make various changes to the daily lunch arrangements to help improve the speed of service within the Mersey Dining Room. These changes will commence on Monday 14th October and are summarised below:

- All students who bring a 'packed lunch' will be based in the school hall. This will include Year 7 students.
- All cold food and cold pre-orders will be served in the main school hall (*Year 11 can pre-order to the Year 11 Common Room*)
- All hot food including paninis will be served in the Mersey Dining Room. These can be collected and eaten during the first sitting regardless of the student's year group.
- A 'split lunch' system will be introduced within the Mersey Dining Room for those wanting to purchase hot food. This system will rotate in line with the school's two week timetable as shown below:
 - Week 1: First Sitting between 1.10pm-1.25pm - Yrs 7 & 8
 - Week 1: Second sitting between 1.30pm-1.45pm - Yrs 9, 10 & 11
 - Week 2: First Sitting between 1.10pm-1.25pm - Yrs 9, 10 & 11
 - Week 2: Second Sitting between 1.30pm-1.45pm - Yrs 7 & 8
- Students who enter the queue during the wrong sitting will not be served unless they have been issued with a lunch pass from a member of staff.

As a growing school, the above changes will support future years as we expect next year's intake to be at maximum numbers again. We will be reviewing these changes over the next half-term and will inform both parents and students of any further adaptations required. In a similar vein we will continue consulting students, through the school council and assemblies, regarding other improvements they believe could be made to the break and lunch service we offer.

If you have any questions or queries please, in the first instance, contact Miss Smith (Operations Manager) at the school. Thank you in anticipation of your continued support.

Kind regards,
M Cunniffe

M Cunniffe
Head of School

Outstanding education at the heart of the community