



TARLETON
ACADEMY

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Provider Access Policy

September 2022

Provider Access Policy

AIMS

This statement sets out the Academy's arrangements to manage the Academies access for provider's in accordance with Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils in years 8-13 with access to providers of post-14, post-16 and post-18 education and training.

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

STATUTORY REQUIREMENTS

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the [Education Act 1997](#). This policy shows how our school complies with these requirements.

STUDENT ENTITLEMENT

All students in years 8 to 11 at Tarleton Academy are entitled to:

- Explore technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

MANAGEMENT OF PROVIDER ACCESS REQUESTS

Procedure

A provider wishing to request access should contact Mrs K Berry (Assistant Headteacher- Careers Leader) or our CEIAG Lead, Mrs J Martin on 01772812644 or via email on: j.martin@tarletonacademy.org

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Opportunities For Access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

The table below outlines some of the opportunities the school provides for training and education providers to speak to our students and/or their parents.

	Autumn term	Spring term	Summer term
Y7	Y7 Information Evening for Parents Faculty Careers Assemblies and Tutor Programme (English, Creative & Foundation)	Faculty Careers Assemblies and Tutor Programme (Science & Maths) National Careers Week – Tutor Programme Focus PSHCE -Careers WOW Day	Y7 Parents' Evening Exploring Post 16 - Tutor Programme Focus The World of Work Teens - Tutor Programme Focus
Y8	Y8 Information Evening for Parents Faculty Careers Assemblies and Tutor Programme (English, Creative & Foundation)	Faculty Careers Assemblies and Tutor Programme (Science & Maths) National Careers Week – Tutor Programme Focus	Y8 Parents' Evening Exploring Post 16 - Tutor Programme Focus The World of Work Teens - Tutor Programme Focus
Y9	Y9 Information Evening for parents Faculty Careers Assemblies and Tutor Programme (English, Creative & Foundation) Runshaw Horizons Programme (Most Able)	Faculty Careers Assemblies and Tutor Programme (Science & Maths) Y9 Parents' Evening (inc Careers North appointments) PSHCE Day Options Preparation Session Key Stage 4 Options Evening National Careers Week – Tutor Programme Focus Runshaw Horizons Programme (Most Able)	Runshaw Horizons Programme (Most Able) PSHCE -Careers WOW Day Exploring Post 16 - Tutor Programme Focus The World of Work- Tutor Programme Focus
Y10	Y10 Information Evening for Parents Assemblies from local Post 16 Providers Faculty Careers Assemblies and Tutor Programme (English, Creative & Foundation) ELT Student Leadership Accreditation (for Students Leaders)	Faculty Careers Assemblies and Tutor Programme (Science & Maths) Y10 Parents' Evening (inc Careers North appointments) -National Careers Week – Tutor Programme Focus Apprenticeships Event at Southport College (PP) ELT Student Leadership	Work Experience Y10 Parents' Evening (inc Careers North appointments) A Level College Taster Day Vocational College Taster Day ELT Student Leadership Accreditation (for Students Leaders) Exploring Post 16 - Tutor Programme Focus

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		Accreditation (for Students Leaders)	The World of Work - Tutor Programme Focus Y11 Senior Student Leader Applications & Interviews
Y11	<p>Y10 Information Evening for Parents</p> <p>Y11 Parents' Evening (inc Careers North appointments)</p> <p>Faculty Careers Assemblies and Tutor Programme (English, Creative & Foundation)</p> <p>Post 16 Application support/advice from Tutors & HPLs</p> <p>Tutor time CEIAG/ Drop in Sessions</p> <p>Alumni Visits</p>	<p>Faculty Careers</p> <p>Assemblies and Tutor Programme (Science & Maths)</p> <p>Y11 Academic Mentoring Programme</p> <p>Y11 Parents' Evening (inc Careers North appointments)</p> <p>National Careers Week – Tutor Programme Focus</p> <p>Post 16 Application support/advice from Tutors & HPLs 1st and 2nd Destination Choice tracking</p> <p>Tutor time CEIAG/ Drop in Sessions</p>	<p>Y11 Academic Mentoring Programme</p> <p>Post 16 Application support/advice from Tutors & HPLs</p> <p>1st and 2nd Destination Choice tracking</p> <p>-Exploring Post 16 - Tutor Programme Focus</p> <p>Working Teens - Tutor Programme Focus</p>
<p>5 x Personal Development (PSHCE Days) throughout the year for all students</p> <p>Tarleton Academy Jobs Live Online Careers Page (Live Employers connection opportunities direct with students and Parents)</p>			

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Providers can speak to our Careers leader, Mrs Berry, to discuss possible attendance at relevant events.

Granting and Refusing Access

Should a provider contact the school, a discussion will take place to identify the suitability in relation to the needs of our students and overall aims. If it is felt that the aims and objectives may not be met, access may be refused. In such instances, this will be clearly communicated to the provider.

Safeguarding

Our safeguarding and child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy. Below is a summary:

We will grant access requests that meet the following criteria:

- To elevate student progression and raise aspirations
- To provide non biased advice, information and guidance to allow students to develop clear understanding of Higher Education providers and provision.
- To provide students access to information from professional bodies

We will refuse any access request that:

- Would not promote British Values
- Is unable to provide personal safeguarding clearing i.e. CRB

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Premises and Facilities

The school will make available the hall and private meeting rooms for discussions between the provider and individual/groups of students. The school will also make available any Interactive Whiteboards and other resources for presentations should they be required. These will all be agreed and discussed in advance of the visit with the Careers Leader and/or a member of the Careers team.

Providers are welcome to leave a copy of their prospectus, literature, resources and any further information at the school. The Careers Leader will ensure that students have access to the materials provided at suitable times and upon request.

LINKS TO OTHER POLICIES

On our school website, a provider may also wish to read the following policies:

- [Whole School Policy & Procedures on Child Protection](#)
- [Most Able Guidelines](#)

MONITORING ARRANGEMENTS

The school's arrangements for managing the access of education and training providers to students is monitored by Mrs K Berry, Assistant Headteacher.

This policy will be reviewed by the Assistant Headteacher with strategic lead for CEIAG on an annual basis. At every review, the policy will be approved by the Local Academy Council and Executive Headteacher.

Document Approval	
Signed:	Mrs L Gwinnett Executive Headteacher
On behalf of the Local Academy Council	
Approval Date:	September 2022
Review Due:	September 2023