

Teach West London Appropriate Body Programme of Training and Guidance 2024-25

What	When
Handbook	10th June 2024
Induction policy	10th June 2024
Head Teachers (also see Induction Tutor / Induction Lead Training if applicable)	
AB Bulletin	September 2024, January 2025, June 2025
ECTs	
ECT Welcome letter	From July - Welcome letters will be issued to ECTs when they are registered with Teach West London Appropriate Body
ECT Welcome event IN PERSON VENUE: Ada Lovelace CofE High School	27th September 2024 (Morning session 9.00-12.00 / Afternoon session 13.30-16.30) ECTs attend in the morning OR afternoon 27th January 2025 13.30-15.30 25th April 2025 13.30-15.30 <i>ECTs attend one welcome event after starting their induction</i>
ECT Keeping in touch letter	28th January 2025 – sent to September starters
Induction Tutors / Induction Leads	
Introduction to TWL AB Service / Leading ECT Induction 2024-25 ONLINE BRIEFING (This event will be preceded by an information event on UCL / Teach West London ECF programme)	26th June 2025 10.00-11.00 (Join us at 9.00 – 10.00 for UCL / Teach West London ECF programme information too)
Leading ECT Induction IN PERSON TRAINING DELIVERED LOCALLY	All sessions: 13.30-15.30 Hillingdon: 23 rd September 2024, 24 th February 2025 and 9 th June 2025 At Bishop Ramsey School, HA4 8EE Hounslow: 24 th September 2024, 25 th February 2025 and 10 th June 2025 At Lampton School, TW3 4EP Harrow: 25 th September 2024, 26 th February 2025 and 11 th June 2025 At Harrow Arts Centre, HA5 4EA Ealing: 26 th September 2024, 27 th February 2025 and 12 th June 2025 At Ada Lovelace School, W5 2JX
Focused session: Leading ECT Induction for the first time ONLINE TRAINING	30th September 2024 16.00-17.00
Focused session: Supporting ECTs who are cause for concern ONLINE TRAINING	11th November 2024 16.00-17.00
Focused session: Leading mentors ONLINE TRAINING	2nd December 2024 16.00-17.00
Focused session: Assessment of ECTs ONLINE TRAINING	19th May 2025 16.00-17.00